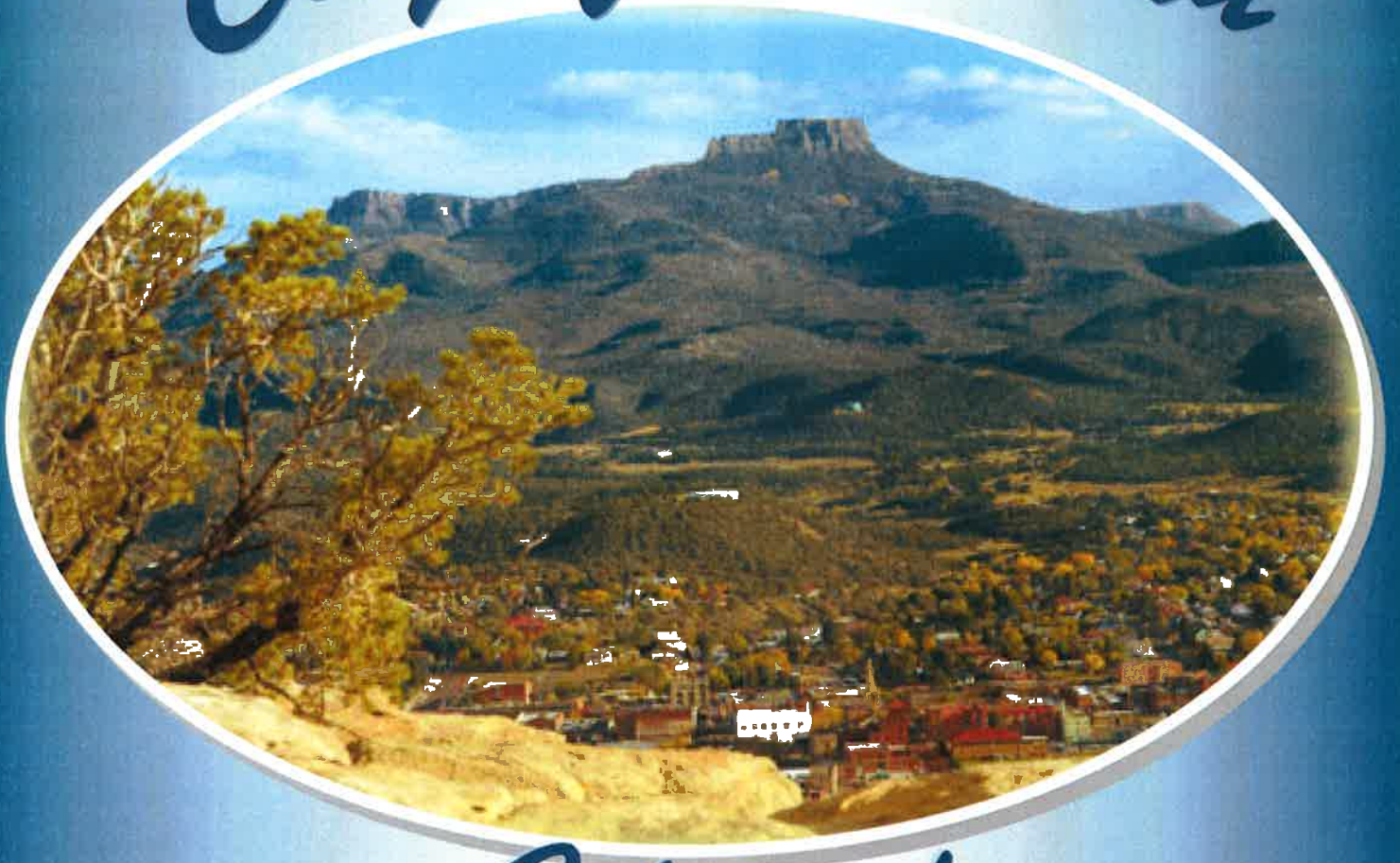


City of Trinidad



Colorado

**ADOPTED ONE-YEAR
OPERATING BUDGET
2013**

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CITY OF TRINIDAD, COLORADO
January 1, 2013 thru December 31, 2013

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ORDINANCE NO. 1933

AN ORDINANCE APPROPRIATING CERTAIN SUMS OF MONEY OUT OF THE REVENUES OF THE CITY OF TRINIDAD, COLORADO, TO DEFRAY AND MEET THE LIABILITIES OF THE CITY OF TRINIDAD FOR THE FISCAL YEAR BEGINNING JANUARY 1, 2013 AND ENDING DECEMBER 31, 2013; SAID ORDINANCE BEING TERMED THE ANNUAL APPROPRIATION BILL FOR THE 2013 FISCAL YEAR

WHEREAS, in order to defray all expenses and liabilities for the fiscal year beginning January 1, 2013, and ending December 31, 2013, it is deemed necessary by the City Council of the City of Trinidad to appropriate the sums of money hereinafter set out.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF TRINIDAD, COLORADO:

Section 1: That the following sums of money be and the same are hereby appropriated out of the revenues of the City of Trinidad, Colorado, for the object and purpose as specified immediately preceding each sum to defray the expenses and meet the liabilities of the City of Trinidad, Colorado, for the fiscal year beginning January 1, 2013 and ending December 31, 2013, in accordance with the budget to be adopted by said Council of the City of Trinidad, Colorado, pursuant to and in compliance with Title 31 of the Colorado Revised Statutes of the State of Colorado:

GENERAL FUND

TOTAL EXPENDITURES \$ 9,750,055

POWER AND LIGHT FUND

TOTAL EXPENDITURES \$ 8,269,976

GAS FUND

TOTAL EXPENDITURES \$ 4,980,230

WATER FUND

TOTAL EXPENDITURES \$ 4,578,585

SEWER FUND

TOTAL EXPENDITURES \$ 2,034,218

LOTTERY FUND

TOTAL EXPENDITURES \$ 177,019

TOURISM FUND

TOTAL EXPENDITURES \$ 293,400

CAPITAL PROJECTS FUND

TOTAL EXPENDITURES \$ 4,253,819

TOTAL OF ALL FUND EXPENDITURES \$34,337,302

Section 2: The salaries or compensation of the officers and employees set forth in the copy of the 2013 Budget summary, a copy of which is on file in the Office of the City Clerk and identified by the signatures of the Mayor and City Clerk and incorporated by reference in this Ordinance, are established to provide uniform compensation for like services, and such schedules of compensation are hereby adopted to fix a minimum and maximum salary for the grades as shall be determined by the City Manager to conform to provisions of Section 31-4-218, C.R.S., as amended, and the City Manager is vested with authority so provided within the sum set forth in this budget and summary thereof, to adjust the salaries according to efficiency and seniority and to implement a salary classification plan according to the above standards effective January 1, 2013.

INTRODUCED BY COUNCILMEMBER BOLTON, READ AND ORDERED
PUBLISHED this 4th day of December, 2012.

FINALLY PASSED AND APPROVED this 18th day of December, 2012.

EFFECTIVE DATE OF THIS ORDINANCE SHALL BE THE 28th day of December,
2012.


BERNADETTE BACA GONZALEZ,
Mayor

ATTEST:


AUDRA GARRETT, City Clerk



City of Trinidad
Office of the City Manager
P.O. Box 880
Trinidad, Colorado 81082
Telephone (719) 846-9843
Fax (719) 846-4140
www.historictrinidad.com

December 2012

Dear Honorable Mayor and Members of City Council,

Thank you for providing leadership as staff went through the budget process preparing the City of Trinidad's 2013 Budget. With the challenges presented to the City over the past year and the continued uncertainty in the economy at the local, state and federal level this year's budget preparation process was more difficult than in the past.

This budget reflects staff's conservative approach to balance expenditures to revenues in response to current and anticipated economic conditions. The national economy continues to recover at a slow rate. In 2012, the local economy has remained somewhat steady and we anticipate revenues for the year to be on par with 2011. For 2013, we remain optimistic the local economy will continue to improve, although at a slow pace. Locally, the economy is further challenged by the loss of some jobs due to the shut down of the New Elk mine and transfer of some oil and gas related jobs out of our area.

The 2013 City of Trinidad approved budget encompassing all funds is \$34,447,302, which reflects a 3.4% increase over the 2012 approved budget. Specific changes to the budget are explained in further detail in the specific fund 2013 budget summaries that follow this introductory message. In 2013 City staff and management will look at our process and procedures for increased efficiencies, look for means to increase revenues and will strive to contain costs while providing predictable levels of service during this challenging economic time.

The budget preparation takes time and requires a team effort. I would like to thank all of the staff that was involved in the budget process for their efforts. I especially want to thank Rosie Blatnik, Anna Ridolfi, and the finance staff for their efforts.

Respectively,

Tom Acre
Acting City Manager

2013 GENERAL FUND BUDGET MESSAGE

The General Fund for the City of Trinidad provides for the day-to-day governmental operations of the City including administration, public safety, highways and streets and parks and recreation. Those categories of governmental operations and the associated expenses are supported by seven categories of revenues including taxes, licenses and permits, intergovernmental revenues, charges for services, fines and forfeitures, miscellaneous revenues and operating transfers from utility funds, including payments in lieu of taxes and reimbursements for services.

The following describes and defines the categories of revenue sources and the departmental categories of expenditures for the General Fund in 2013.

GENERAL FUND REVENUES

Revenues into the City's General Fund come from the following sources:

I. TAXES

Advalorem Taxes - property taxes reflect 16.3% of our budget revenue source. This is a slight decrease under 2012.

Specific Ownership Taxes - are a share back from the State on a portion of the taxes collected from vehicle registrations based upon the number of vehicles listed to residents within the City. The assessment of ownership tax is determined in part by the vintage of the vehicle being registered and its declining value over time. Revenue is comparable to 2012.

Sales and Use Taxes - at 53% of the budget, sales and use tax is by far the largest source of City revenue. Collections for 2012 are projected at comparable to 2011. An increase of 2.5% is projected for 2013.

Cigarette Taxes - these taxes are levied and collected by the State and shared back with local governments based upon the proportion of local sales taxes to the total of state sales taxes. 2013 projections are estimated to be equal to 2012

Franchise Fees - the City receives franchise fees from basic cable TV and telephone services. Cable TV fees are based upon 5% of gross annual sales of basic cable TV service and telephone fees are payable at the rate of \$2.75 per year per telephone customer. The amount projected for 2013 is comparable to 2012 projected.

II. LICENSES AND PERMITS

General Licenses and Permits - this category includes business licenses and liquor licenses as controlled and issued by the City. Revenue projections for 2013 are slightly more than 2012. Revenue for building permits is projected at 10% lower than 2011 actual.

III. INTERGOVERNMENTAL REVENUES

Highway Users Tax Fund - based upon the mileage and surface type of the City's street system, the City receives a portion of motor vehicle fuel taxes as levied by the State. The amount of HUTF monies expected for 2013 as projected by CML is slightly lower than 2011 actual.

Severance Tax - these taxes levied by the State and shared with local governments are based upon the number of mineral production employees residing in the City. The decline of methane gas drilling in the county is resulting in a significant impact on the local economy as many of the gas industry employees residing in the City have transferred out to retain employment. The 2013 budget amount is less than 2012 projected.

Housing Authority Payment in Lieu of Tax - the City receives from the Housing Authority an annual payment based upon the tenant rent revenue charged for public housing units and the elderly housing complex. Budget amount is comparable to 2012 actual.

Visitor Welcome Center - by contract the City receives funds from the State for operation of the visitor welcome center. State Funds are projected equal to 2012. Funds are received on the basis of the State's fiscal year.

IV. CHARGES FOR SERVICES

School District Security - through an agreement with School District #1, the City receives compensation for security service to school district properties over and above the basic police protection. Budget amount remains unchanged.

Dispatch/Communication Services – through an agreement with the County, and E-911 the City receives 40% match from Las Animas County and \$100,000 from E-911 for Dispatch Services.

Landfill Disposal Fees – Anticipated revenues is slightly higher than 2012 projected.

Recreational and Cultural Fees - the City realizes revenues from users fees associated with recreational programming for the swimming pool, community Center, and South Side Park. Associated miscellaneous revenues are also received from meeting room rentals and vending machines. Budget amount for 2013 reflects a 37% decrease under 2012. The slowing economy has had an effect on these fees.

Delinquent Assessments - as part of the City's process for pursuit to delinquent payments from utility customers in those cases where customers become delinquent, assessment fees are charged for the additional work effort in collection of utility funds. Projected revenues for 2013 are unchanged.

V. FINES AND FORFEITURES

Municipal/County Court – No change in revenues realized from the assessment of fines and court costs.

VI. MISCELLANEOUS REVENUES

Interest Income - the City realizes interest income from invested funds. The amount of monies kept in non-interest bearing accounts are held to a minimum. The majority of funds are placed in interest bearing accounts. Interest incomes continues to decrease as reflected in the budget amount.

Miscellaneous Revenues - other revenues received by the City not categorized in any of the foregoing groups are included under Miscellaneous Revenues. These funds include such sources as reimbursement from insurance for property losses, disposal by sale of decommissioned vehicles, etc.

VII. OPERATING TRANSFERS IN

The General Fund assesses a payment in lieu of taxes (PILOT) against the Power and Light, Water, and the Natural Gas utility funds. This assessment against the enterprise funds is based upon the theory that such utilities would be subject to taxation if privately operated. In addition to the payment in lieu of taxes, the General Fund also assesses the enterprise funds for reimbursement of costs associated with work effort by the General Fund on behalf of the enterprise funds for the billing and collection of utility accounts to the respective customers, the financial record keeping and all of the administrative processes handled by the General Fund for the enterprise funds. These budget amounts remain unchanged.

SUMMARY OF REVENUES

The 2013 operating revenue budget is \$ 7.8 million. Transfers-In reflect 10.9% or approximately 1 million of total revenue. Total revenue for 2013 is \$148,711 more than 2012 projected. Projected revenues plus a projected reserve carry over of 1 million allows the budgeted expenditures to be funded. Economic growth has continued to be slow across the nation and locally as consumers struggle with the effects of volatile energy prices, a declining housing market and slowing job growth. Even with this trend, we remain cautiously optimistic that the Trinidad area will continue to support a strong economy.

GENERAL FUND EXPENDITURES

Expenditures within the General Fund are divided into four basic categories. They include General Government, Public Safety, Public Works, and Parks and Recreation. The following departments comprise the basic divisions.

- 1) General Government - City Council, city Clerk, City Attorney, Municipal Court, City Manager, Finance & Utility Billing and Miscellaneous. Department budgets reflect increased health insurance costs of approximately 31%. The planning budget has increased by 36%. A part-time assistant has become fulltime. The City match for the VWC Budget has increased by 10% due to additional costs for including a partime assistant. No other major changes.

- 2) Public Safety - Police and Fire. The Fire budget reflects a 31% increase which is due a capital equipment grant expense of \$360,000. All budgets reflect an increase for additional health insurance costs. No other major changes.
- 3) Public Works – Engineering & Inspection, General Maintenance Garage, Street & Bridge and Landfill. Street & Bridge has \$50,000 budgeted for capital expense. Two positions remain unfilled. Landfill has budgeted \$53,000 for capital expense. All budgets reflect the health insurance increase. Other budget items comparable to 2012.
- 4) Parks and Recreation – Expenses for Sports & Recreation have increased by 10%. All vacant positions have been filled. Budgets also reflect health insurance increase. No other major changes.

EXPENDITURES SUMMARY

General Fund expenditure budget has increased by 6% over 2012. Health Insurance costs reflect a 31% increase across the board. Capital Expense including grant equipment is 5% or \$484,073. One new technology position has been added and a part-time position has been changed to fulltime. Also, included are increases for longevity and step increases for certifications. In 2011, the City Council adopted an ordinance to incorporate the Carnegie Public Library as a department of General Fund.

CITY OF TRINIDAD
GENERAL FUND REVENUES/EXPENDITURES AND FUND BALANCE
SUMMARY BY CATEGORY
BUDGET PERIOD: January 1 thru December 31, 2013

	2011 ACTUAL	2012 PROJECTED	2013 BUDGET
REVENUES:			
Taxes	5,831,429	5,794,736	5,857,410
Licenses & Permits	132,331	102,600	123,600
Intergovernmental Revenues	719,540	741,740	895,107
Charges for Services	626,620	678,043	682,000
Fines & Forfeitures	62,539	63,000	63,000
Miscellaneous Revenues	224,650	223,922	137,000
Other Revenues - Library	43,857	27,865	22,500
Transfers in from Other Funds	906,696	958,576	958,576
Total Revenues	8,547,662	8,590,482	8,739,193
EXPENDITURES:			
General Government	1,950,164	2,042,257	2,182,919
Public Safety	3,321,191	3,595,870	4,174,634
Public Works	1,748,302	1,799,678	2,095,689
Parks & Recreation	986,644	1,008,977	1,062,974
Carneige Public Library	203,937	233,039	233,839
Total Expenditures	8,210,238	8,679,821	9,750,055
 Increase (Decrease) in Fund Balance	 337,424	 (89,339)	 (1,010,862)
 Beginning Fund Balance	 4,605,236	 4,942,660	 4,853,321
Ending Fund Balance	4,942,660	4,853,321	3,842,459
Less: Fund Balance Reserves & Designations			
Tabor Reserve	353,144	355,045	357,045
Health Ins Reserve	57,149	57,168	-
Landfil Reserve	106,230	117,969	118,000
Parkland Reserve	21,094	21,098	22,000
Eaglerock Subdivision	280,897	281,652	282,000
Library Reserve	40,899	69,928	30,612
Compensated Absences	834,028	790,000	780,000
*** Cash Flow Reserve	-	-	1,500,000
Total Reserved and Designated	1,693,441	1,692,860	3,089,657
 FUND BALANCE AVAILABLE FOR FUTURE APPROPRIATION	 3,249,219	 3,160,461	 752,802

Cash Flow reserve is approximately two (2) months of operating expenses. It is imperative that we maintain a cash flow reserve to meet payroll and other payment needs throughout the month.

CITY OF TRINIDAD, COLORADO
GENERAL FUND BUDGET REVENUE SUMMARY

REVENUE SOURCE	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
<u>TAXES</u>				
Property Taxes	1,221,016	1,157,843	1,157,843	1,116,309
ProRata Share - Library	171,513	171,513	171,513	171,513
Specific Ownership Tax	276,214	260,000	260,000	260,000
Sales & Use Taxes	4,022,806	3,968,398	4,079,380	4,180,588
Cigarette Tax	24,211	24,000	24,000	24,000
Franchise Fees	115,669	110,000	102,000	105,000
	5,831,429	5,691,754	5,794,736	5,857,410
<u>LICENSES & PERMITS</u>				
General Licenses & Permits	21,812	19,000	23,000	24,000
Building & Utility Permits	105,862	75,000	75,000	95,000
Other Licenses & Permits	4,657	5,600	4,600	4,600
	132,331	99,600	102,600	123,600
<u>INTERGOVERNMENTAL REVENUE</u>				
H.U.T.F.	319,362	328,944	310,307	312,107
Severance Taxes	311,051	50,000	334,759	150,000
Housing Authority	26,031	26,100	22,424	23,000
Visitor Welcome Center	63,096	68,000	68,000	68,000
State Grants	-	-	6,250	-
FEMA Grant - Fire Dept.	-	-	-	342,000
	719,540	473,044	741,740	895,107
<u>CHARGES</u>				
School District Security	50,000	50,000	50,000	50,000
Dispatch Comm/Services	224,808	248,773	248,773	250,000
Landfill Disposal Fees	192,900	186,000	198,000	200,000
Swim Pool	47,137	50,000	47,270	48,000
Recreation/Culture	25,404	32,000	20,000	20,000
Delinquent Assessments	81,210	89,000	89,000	89,000
Other Miscellaneous Charges	5,161	20,000	25,000	25,000
	626,620	675,773	678,043	682,000
<u>FINES & FORFEITURES</u>				
Municipal/County Crt	62,539	60,000	63,000	63,000
<u>MISCELLANEOUS REVENUE</u>				
Interest Income	22,617	15,000	15,000	12,000
Mineral Leases	169,166	50,000	183,922	100,000
Miscellaneous Revenue	32,867	24,000	25,000	25,000
	224,650	89,000	223,922	137,000
<u>CARNEGIE PUBLIC LIBRARY</u>				
Other Contributions/Revenue	43,857	30,150	27,865	22,500
	43,857	30,150	27,865	22,500
<u>OPERATING TRANSFERS-IN</u>				
P&L - PILOT	160,488	160,488	160,488	160,488
P&L - Serv Reimb	198,300	198,300	198,300	198,300
P&L - IT Reimb	0	12,970	12,970	12,970
Water - PILOT	60,984	60,984	60,984	60,984
Water - Serv Reimb	128,460	128,460	128,460	128,460
Water - IT Reimb	-	25,940	25,940	25,940
Gas - PILOT	132,024	132,024	132,024	132,024
Gas - Serv Reimb	226,440	226,440	226,440	226,440
Gas - IT Reimb	-	12,970	12,970	12,970
	906,696	958,576	958,576	958,576
TOTALS	8,547,662	8,077,897	8,590,482	8,739,193

**CITY OF TRINIDAD GENERAL FUND
DEPARTMENTAL BUDGET EXPENSE SUMMARY**

		2011	2012	2012	2013	2012 Proj
DESCRIPTION		ACTUAL	BUDGET	PROJECTED	BUDGET	(over) under 2012 Budget
<u>GENERAL GOVERNMENT</u>						
4111	CITY COUNCIL	53,888	60,838	59,326	60,838	1,512
4113	CITY ATTORNEY	96,142	109,900	110,180	115,154	(280)
4114	CITY CLERK	147,675	157,523	177,477	159,908	(19,954)
4121	MUNICIPAL COURT	41,339	46,044	43,883	46,288	2,161
4132	CITY MANAGER	159,703	284,925	234,695	276,684	50,229
4151	FINANCE & ACCT	580,297	595,884	577,017	616,366	18,867
4191	PLANNER	74,293	96,544	101,101	140,731	(4,557)
4195	VWC	72,481	70,463	71,274	77,680	(811)
4195	MISCELLANEOUS	724,347	680,570	667,304	689,270	<u>13,266</u>
		1,950,164	2,102,689	2,042,257	2,182,919	60,432
<u>PUBLIC SAFETY</u>						
4211	POLICE/DISPATCH	2,060,944	2,416,082	2,251,999	2,448,428	164,083
4221	FIRE	1,260,247	1,321,063	1,343,871	1,726,206	<u>(22,808)</u>
		3,321,191	3,737,145	3,595,870	4,174,634	141,275
<u>PUBLIC WORKS</u>						
4312	ENGINEERING	117,723	150,608	133,955	146,462	16,653
4313	FLEET MAINTENANCE	230,099	290,998	254,995	276,114	36,003
4241	INSPECTION	69,527	78,906	80,323	88,338	(1,417)
4314	STREET & BRIDGE	1,067,021	1,202,838	1,010,069	1,185,915	192,769
4315	LANDFILL	263,932	336,068	320,337	398,860	<u>15,732</u>
		1,748,302	2,059,418	1,799,678	2,095,689	259,740
<u>PARKS & RECREATION</u>						
4521	PARKS & BLVDS	546,358	599,496	549,038	552,099	50,459
4511	SPORTS & REC	440,286	503,306	459,940	510,876	<u>43,366</u>
		986,644	1,102,802	1,008,977	1,062,974	93,825
<u>LIBRARIES</u>						
4550	Carnegie Public Library	32,423	231,839	233,039	233,839	<u>(1,200)</u>
TOTALS		8,038,724	9,233,893	8,679,821	9,750,055	554,072

CITY COUNCIL
Budget Detail

		2011	2012	2012	2013
	DESCRIPTION	ACTUAL	BUDGET	PROJECTED	BUDGET
<u>4111</u>					
1001	Wages	49,800	49,800	49,800	49,800
2001	F.I.C.A & M-Care	3,810	3,810	3,810	3,810
2006	Workers' Comp	168	228	216	228
5031	Travel & Mileage	110	7,000	5,500	7,000
	Total Costs	53,888	60,838	59,326	60,838

2013 WAGE SCHEDULE

DEPARTMENT	2011 HOURLY	2011 ANNUAL	2012 HOURLY	2012 ANNUAL
<u>CITY COUNCIL (.36)</u>				
Mayor		10,200		10,200
Councilman		6,600		6,600
Councilman		6,600		6,600
Councilman		6,600		6,600
Councilman		6,600		6,600
Councilman		6,600		6,600
Councilman		6,600		6,600
TOTAL		49,800		49,800

CITY ATTORNEY
Budget Detail

A/C#	DESCRIPTION	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
4113					
1001	Wages	80,209	81,939	58,297	82,022
1003	Vacation & Sick Pay Off	-	-	-	-
2001	F.I.C.A & M-Care	6,065	6,268	4,460	6,275
2002	Health Insurance	3,289	3,290	2,274	8,953
2003	Life Insurance	72	72	72	72
2005	Retirement	2,406	2,458	1,749	2,461
2006	Workers' Comp	228	372	228	372
3302	Legal Services	70	5,000	39,000	5,000
5030	Training	470	1,500	500	1,500
5031	Travel & Mileage	613	1,500	1,000	1,500
6012	Dues & Subscriptions	2,672	5,500	600	5,000
6023	Other Operating Exp	48	1,000	1,000	1,000
6032	Small Equipment	-	1,000	1,000	1,000
	Total Costs	96,142	109,900	110,180	115,154

2013 WAGE SCHEDULE

DEPARTMENT	2012 HOURLY	2012 ANNUAL	2013 HOURLY	2013 ANNUAL
<u>CITY ATTORNEY (.36)</u>				
City Attorney	-	81,939	-	82,022
TOTAL		81,939		82,022

CITY CLERK
Budget Detail

A/C#	DESCRIPTION	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
<u>4114</u>					
1001	Wages	116,662	119,122	119,122	119,247
1002	Overtime	-	500	500	500
1003	Vacation & Sick Pay Off	2,539	5,800	2,830	5,800
2001	F.I.C.A & M-Care	8,959	9,204	9,371	9,608
2002	Health Insurance	10,482	11,565	10,375	13,420
2003	Life Insurance	144	144	144	144
2005	Retirement	3,575	3,763	3,675	3,764
2006	Workers' Comp	324	540	540	540
4313	Equipment Repair	-	200	-	200
5003	Car Allowance	-	50	50	50
5030	Training	0	-	-	-
5031	Travel & Mileage	-	-	-	-
6012	Dues & Subscriptions	269	385	385	385
6023	Other Operating Exp	1,097	1,000	235	1,000
6032	Small Equipment	-	1,000	-	1,000
6035	Stationery & Forms	691	250	250	250
		144,742	153,523	147,477	155,908
<u>4140</u>	<u>ELECTIONS</u>				
5018	Judges and Clerks	-	-		1,000
5019	Special Elections	-	4,000	30,000	-
6023	Other Operating	2,932	-	-	3,000
		2,932	4,000	30,000	4,000
	Total Costs	147,675	157,523	177,477	159,908

2012 WAGE SCHEDULE

DEPARTMENT	2012 HOURLY	2012 ANNUAL	2013 HOURLY	2013 ANNUAL
<u>CITY CLERK (.36)</u>				
City Clerk		61,215		61,215
Assistant City Clerk	20.28	42,182	20.32	42,266
Clerk	15.12	15,725	15.16	15,766
TOTAL	35.40	119,122	35.48	119,247

A/C#	DESCRIPTION	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
###					
1001	Wages	37,197	38,026	38,026	38,067
1003	Vacation & Sick Pay Off	-	-	-	-
2001	F.I.C.A & M-Care	2,807	2,909	2,909	2,912
2003	Life Insurance	72	72	72	72
2005	Retirement	460	943	1,228	1,229
2006	Workers' Comp	108	168	168	168
5036	Jail Expenses	-	1,000	500	1,000
6012	Dues & Subscriptions	60	60	60	60
6023	Other Operating Exp	309	886	300	800
6032	Small Equipment	-	300	-	300
6035	Stationery & Forms	191	500	30	500
3302	Court Appointed Counsel	135	780	390	780
3303	Substitute Judge	-	400	200	400
	Total Costs	41,339	46,044	43,883	46,288

2013 WAGE SCHEDULE

DEPARTMENT	2012 HOURLY	2012 ANNUAL	2013 HOURLY	2013 ANNUAL
MUNICIPAL COURT (.36)				
Judge		22,301		22,301
Substitute Judge				
Court Manager	15.12	15,725	15.16	15,766
TOTAL	15.12	38,026	15.16	38,067

CITY MANAGER
Budget Detail

A/C#	DESCRIPTION	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
<u>4132</u>					
1001	Wages	126,601	210,557	182,390	210,724
1003	Vacation & Sick Pay Off	938	2,500	6,772	2,500
2001	F.I.C.A & M-Care	9,859	16,574	14,609	16,587
2002	Health Insurance	10,526	33,970	14,338	26,044
2003	Life Insurance	144	288	180	288
2005	Retirement	3,934	6,500	5,729	6,505
2006	Workers' Comp	360	936	924	936
2007	Unemployment Ins	-	-	1,754	-
4340	IT Vehicle Maintenance	-	2,000	800	2,000
4305	Radio/Communications	-	500	400	500
5003	Car Allowance	3,600	3,600	1,800	3,600
5031	Travel & Mileage	3,741	4,500	4,000	4,000
6032	Small Equipment	-	3,000	1,000	3,000
	Total Costs	159,703	284,925	234,695	276,684

2013 WAGE SCHEDULE

DEPARTMENT	2012 HOURLY	2012 ANNUAL	2013 HOURLY	2013 ANNUAL
<u>CITY MANAGER (.36)</u>				
City Manager	-	91,886	-	91,886
Executive Secretary	19.14	39,811	19.18	39,894
Information Technician	-	46,620	-	46,703
Support Technician	15.50	32,240	15.50	32,240
TOTAL		210,557	19.18	210,724

PLANNER
Budget Detail

A/C#	DESCRIPTION	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
<u>4191</u>					
1001	Wages	54,596	63,000	77,700	102,500
1003	Vacation & Sick Pay Off	-	-	-	-
2001	F.I.C.A & M-Care	4,120	4,820	5,967	7,918
2002	Health Insurance	2,794	3,290	3,621	8,138
2003	Life Insurance	60	144	144	300
2005	Retirement	1,638	1,890	2,331	3,075
2006	Workers' Comp	180	300	276	300
3402	Planner Intern Services	-	9,600	-	-
4340	Vehicle Maint	-	-	300	1,000
5020	Planning Commission	-	1,000	500	1,000
5029	Telephone	628		762	1,000
5030	Training	2,468	3,000	1,500	3,000
5031	Travel & Mileage	1,269	2,000	3,000	5,000
6034	Software Upgrades/Support	4,656	5,000	2,500	5,000
6023	Other Operating Exp	480	1,500	1,500	1,500
6032	Small Equipment	1,405	1,000	1,000	1,000
	Total Costs	74,293	96,544	101,101	140,731

2013 WAGE SCHEDULE

DEPARTMENT	2012 HOURLY	2012 ANNUAL	2013 HOURLY	2013 ANNUAL
<u>CITY PLANNER (.36)</u>				
City Planner		63,000		70,000
Assistant City Planner		14,700		32,500
TOTAL	0.000	77,700	0.000	102,500

VISITOR WELCOME CENTER
Budget Detail

A/C#	DESCRIPTION	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
<u>4194</u>					
1001	Wages	30,495	34,020	34,020	38,440
1003	Vacation & Sick Pay Off	4,746	-	-	-
2001	F.I.C.A & M-Care	2,655	2,602	2,602	2,940
2002	Health Insurance	1,698	-	3,103	4,069
2003	Life Insurance	60	36	36	36
2005	Retirement	865	810	810	810
2006	Workers' Comp	84	36	36	36
4302	Building Maintenance	10,335	9,210	9,210	8,616
5004	Uniforms	145	887	887	898
5029	Telephone & Fax	2,746	2,526	2,526	2,850
5031	Travel	702	1,980	1,980	2,380
5032	Utilities	7,092	6,250	6,250	6,600
5033	Volunteer Enhancements	9,105	9,958	7,666	8,250
6004	Books & Periodicals	-	48	48	375
6006	Coffee & Condiments	1,028	540	540	690
6022	Office Supplies	724	1,560	1,560	690
	Total Expenditures	72,481	70,463	71,274	77,680

FINANCE
Budget Detail

A/C#	DESCRIPTION	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
4151					
1001	Wages	410,652	405,831	390,897	405,374
1002	Overtime	1,098	1,500	1,000	1,500
1003	Vacation & Sick Pay Off	10,735	16,000	16,000	16,000
2001	F.I.C.A & M-Care	34,153	33,812	32,608	33,777
2002	Health Insurance	65,842	65,843	60,701	81,483
2003	Life Insurance	726	800	714	720
2005	Retirement	12,484	13,259	12,787	13,246
2006	Workers' Comp	3,456	6,769	6,060	6,200
3402	Outside Contract Services	-	-	9,000	7,717
4313	Equipment Repair	2,081	3,820	3,500	2,100
5003	Car Allowance	17,708	17,800	17,500	17,800
5004	Clothing Allowance	800	850	850	850
5021	Postage	19,633	23,500	22,000	23,500
5030	Training	-	1,600	1,000	1,600
5031	Travel & Mileage	138	1,500	500	1,500
6032	Small Equipment	791	3,000	1,900	3,000
	Total Costs	580,297	595,884	577,017	616,366

2012 WAGE SCHEDULE

DEPARTMENT	2012 HOURLY	2012 ANNUAL	2013 HOURLY	2013 ANNUAL
<u>FINANCE-ACCOUNTING-EDP</u>				
Finance Director (.36)		62,236		62,319
Computer/UT Billing Coord. (.36)	22.64	47,091	22.72	47,258
Purchasing Agent (.36)	20.26	42,141	20.34	42,307
Accts. Payable/Fin. Clerk (.36)	19.19	39,915	19.23	39,998
Clerk Cashier (.36)	17.56	36,525	17.64	36,691
Delinquent Clerk/Cashier (.36)	17.32	36,026	17.36	36,109
Clerk Cashier II(.36)	17.22	35,818	16.86	35,069
Head Meter Reader (3.95)	19.06	39,645	19.14	39,811
Meter Reader II (3.95)	15.88	33,030	15.50	32,240
Meter Reader II (3.95)	16.06	33,405	16.14	33,571
TOTAL	162.51	405,831	165.19	405,374

MISCELLANEOUS
Budget Detail

A/C#	DESCRIPTION	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
4195					
	<u>SHARED OPERATING EXPENSE</u>				
3103	Recording Fees	1,860	1,800	2,800	3,000
3102	Health Ins Fees - Cover Colorado	5,087	5,600	7,200	3,000
3105	Treasurer's Fees	36,775	43,000	39,000	41,000
3301	Audit	9,673	9,700	9,781	10,000
3303	Ceridian Payroll Sev.	19,528	20,000	20,000	20,000
3402	Outside Contract Services	16,721	9,500	14,961	22,500
4302	Building Maintenance	6,285	10,000	10,000	10,000
4331	Industrial Pk-St Lights	2,894	3,000	2,600	3,000
4401	Parking Lot Rental	3,311	1,500	1,500	1,500
5001	Advertising & Publications	7,653	12,000	8,000	10,000
5021	Postage	8,450	8,500	10,290	11,000
5025	Insurance - Prop & Liab	153,690	165,000	156,000	160,000
5029	Telephone	9,110	9,500	9,500	9,500
5032	Utilities-City Hall & Annex	22,256	12,000	12,942	13,000
5032	Utilities-Senior Citizen Center	-	13,500	12,526	14,000
6010	Copier	12,511	13,500	12,369	13,500
6012	Dues & Subscriptions	9,379	10,500	9,400	10,500
6016	Janitorial Supplies	9,876	10,500	9,800	10,500
6018	IT Supplies & SW Upgrades	7,296	7,000	7,423	7,500
6019	COG Annual Dues	13,000	13,000	13,000	13,000
6022	Office Supplies	4,390	8,500	8,500	8,500
6023	Other Operating Expense	8,981	17,000	17,000	17,000
6028	Safety Account	1,600	2,000	1,500	1,500
6029	Fourth Of July Block Parties	-	5,000	5,000	-
7202	Capital/Outlay/Equip	-	23,400	23,442	30,000
		<u>370,326</u>	<u>435,000</u>	<u>424,534</u>	<u>443,500</u>
	<u>TROLLEY OPERATIONS</u>				
9201	Trolley Wages	10,882	15,000	12,000	15,000
9202	Trolley Maintenance	1,407	1,000	1,200	1,200
		<u>12,289</u>	<u>16,000</u>	<u>13,200</u>	<u>16,200</u>

MISCELLANEOUS
Budget Detail

A/C#	DESCRIPTION	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
<u>LOCAL AGENCY SUPPORT</u>					
9001	AADA	6,970	6,970	6,970	6,970
9002	Chamber of Commerce	12,600	12,600	12,600	12,600
9003	CMC Referrals	24,000	24,000	24,000	24,000
9006	Econ Development	10,800	10,800	10,800	10,800
9008	Library Support	171,513	-	-	-
9010	Noah's Ark Animal Welfare	24,108	25,000	25,000	25,000
9012	Senior Citizens	19,350	19,350	19,350	19,350
<u>OTHER AGENCY DONATIONS</u>					
9013	Arts & Culture Comm	4,500	4,500	4,500	4,500
"	Farmer's Market (LAC)	1,000	1,000	1,000	1,000
"	Las Animas County Rehab	1,350	1,350	1,350	1,350
	ReGroup/Earth Mtn	2,645	-	-	-
"	Trinidad Area Arts Council	4,500	4,500	4,500	4,500
8807	Youth Advisory Council	3,158	4,500	4,500	4,500
		286,494	114,570	114,570	114,570
9901	<u>Reserve Liability</u>				
	Accrd V/S/L	33,028	90,000	90,000	90,000
	Health Ins/HRA/Wellness	22,210	25,000	25,000	25,000
		55,237	115,000	115,000	115,000
	Total Costs	724,347	680,570	667,304	689,270

POLICE
Budget Detail

A/C#	DESCRIPTION	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
4211					
1001	Wages	961,581	1,075,312	1,021,546	1,088,936
1002	Overtime	54,834	56,000	81,102	56,000
1003	Vacation & Sick Pay Off	14,159	8,000	16,511	8,000
1004	Holiday Comp	52,234	55,850	65,978	63,161
2001	F.I.C.A & M-Care	21,656	30,766	29,228	30,766
2002	Health Insurance	186,789	214,105	155,465	204,553
2003	Life Insurance	1,710	1,600	1,050	1,600
2004	Pension	103,659	86,498	82,173	86,498
2004	FPPA (Unfunded Liab.)		9,504	9,504	6,424
2005	Retirement	2,990	3,609	2,117	3,609
2006	Workers' Comp	25,968	46,092	43,787	46,092
2007	Unemployment Insurance	-	-	-	-
4302	Building Maintenance	661	4,000	3,400	4,000
4305	Communications & Radio	6,315	18,000	13,500	18,000
4313	Equipment Repair	626	1,000	750	1,000
4340	Vehicle Repr & Maint	20,637	25,000	22,000	25,000
4341	Vehicle Gasoline & Diesel	53,430	67,200	52,200	67,200
4402	Building Rental Lease	12,780	12,780	12,780	12,780
5004	Clothing Allowance	19,748	20,000	20,000	20,000
5005	Drycleaning	4,116	6,300	5,040	6,300
5007	Emergency Prep	-	10,000	10,000	10,000
5009	Fire Arms Training	2,597	17,350	15,000	18,700
5011	Controlled Substance	498	15,000	15,000	15,000
5029	Telephone	19,743	20,000	17,000	20,000
5030	Training	8,393	25,000	20,000	25,000
5031	Travel & Mileage	417	2,500	2,500	2,500
5032	Utilities	10,048	8,800	6,715	7,500
6001	Animal Cntl Suppl	5,857	6,700	4,750	6,400
6010	Photo Copier	3,686	4,000	4,000	4,000
6011	Crime Cntrl Investigations	6,559	14,116	10,000	13,000
6012	Dues & Subscriptions	1,215	1,000	1,000	1,000
6016	Janitor Supplies & Maint	6,131	7,500	7,500	7,500
6018	IT Supplies & SW Upgrades	920	5,250	3,250	5,250
6022	Office Supplies	2,922	4,500	4,000	4,500
6023	Other Operating Exp	6,645	8,307	7,000	4,000
6032	Small Equipment	3,302	6,800	5,100	1,650
6035	Stationery & Forms	1,821	2,000	2,000	2,000
6037	SWAT	-	5,000	3,000	6,000
7101	Principal/Vehicle Lease		32,750	32,367	28,461
7102	Interest/Vehicle Lease		250	249	4,155
7201	Capital Outlay	6,000	-	-	21,073
8901	Grants Expense	18,192	-	-	-
		1,648,837	1,938,439	1,808,562	1,957,608
	Dispatchers	412,107	477,643	443,437	490,820
	Total Costs	2,060,944	2,416,082	2,251,999	2,448,428

2013 WAGE SCHEDULE

DEPARTMENT	2012 HOURLY	2012 ANNUAL	2013 HOURLY	2013 ANNUAL
<u>POLICE - SWORN PERSONNEL (3.45)</u>				
Chief	-	66,461	-	66,544
Captain	-	53,768	-	53,851
Sgt - Wtch Cmdr	19.91	41,413	19.99	41,579
Sgt - Wtch Cmdr	19.95	41,496	20.03	41,662
Sgt - Wtch Cmdr	20.23	42,078	20.27	42,162
Sgt - Wtch Cmdr	19.47	40,498	19.51	40,581
Sgt - Wtch Cmdr	19.43	40,414	19.47	40,498
Detective Sergeant	20.32	42,266	20.36	42,349
Detective Sergeant	20.48	42,598	20.52	42,682
Detective Sergeant	20.40	42,432	20.44	42,515
Officer	18.73	38,958	17.97	37,378
Officer	18.57	38,626	19.45	40,456
Officer	17.07	35,506	17.97	37,378
Officer	17.97	37,378	18.01	37,461
Officer	17.07	35,506	19.97	41,538
Officer	18.21	37,877	18.25	37,960
Officer	17.97	37,378	18.04	37,523
Officer	18.05	37,544	17.97	37,378
Officer	18.09	37,627	18.13	37,710
Officer	17.07	35,506	18.04	37,523
Officer	18.84	39,187	17.97	37,378
Officer	18.13	37,710	17.97	37,378
Officer	18.05	37,544	17.97	41,579
SUB-TOTAL	394.01	939,770	398.30	953,061
Shift Differential	-	35,827		35,827
TOTAL SWORN	394.01	975,597	398.30	988,888
<u>NON-SWORN PERSONNEL</u>				
Secretary (.36)	14.50	30,160	14.58	30,326
ACO/Code Enforcement Offic	16.30	33,904	16.30	33,904
ACO/Code Enforcement Offic	17.14	35,651	17.22	35,818
SUB-TOTAL	47.94	99,715	48.10	100,048
TOTAL	441.95	1,075,312	446.40	1,088,936

DISPATCH
Budget Detail

A/C#	DESCRIPTION	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
4215					
1001	Wages	298,341	326,855	310,512	328,040
1002	Overtime	2,548	29,500	14,750	29,500
1003	Vacation & Sick Pay Off	-	2,000	2,000	2,000
1004	Holiday Comp	17,569	17,508	20,333	18,073
2001	F.I.C.A & M-Care	23,530	28,754	26,591	28,887
2002	Health Insurance	46,489	46,487	42,332	54,257
2003	Life Insurance	648	600	648	648
2005	Retirement	9,554	11,276	10,428	11,328
2006	Workers' Comp	972	1,488	1,414	1,359
4313	Equipment Repair	-	500	375	500
4402	Building Rental Lease	1,927	1,927	1,927	1,927
5004	Clothing Allowance	-	500	375	500
5005	Drycleaning	-	-	750	1,000
5029	Telephone	95	1,000	750	1,500
5030	Training	804	1,500	1,125	1,500
5031	Travel	-	1,500	-	-
5032	Utilities	4,604	-	4,320	4,400
6010	Photo Copier	650	800	720	1,000
6016	Janitor Supp & Maint	880	1,000	750	1,400
6018	IT Supplies & SW Upgrade	80	1,400	1,050	1,000
6022	Office Supplies	599	1,000	750	1,000
6023	Other Operating Exp	2,820	1,049	787	1,000
6032	Small Equipment	-	1,000	750	-
	Stationery & Forms	-	-	-	-
	Total Expenditures	412,107	477,643	443,437	490,820

2013 WAGE SCHEDULE

DEPARTMENT	2012 HOURLY	2012 ANNUAL	2013 HOURLY	2013 ANNUAL
<u>DISPATCHERS (.36)</u>				
Communication Director		37,149		37,315
Dispatch/Clerk	15.88	33,030	15.92	33,114
Dispatch/Clerk	16.01	33,301	16.03	33,342
Dispatch/Clerk	15.64	32,531	15.68	32,614
Dispatch/Clerk	15.60	32,448	15.64	32,531
Dispatch/Clerk	15.60	32,448	15.64	32,531
Dispatch/Clerk	15.52	32,282	15.56	32,365
Dispatch/Clerk	15.52	32,282	15.56	32,365
Dispatch/Clerk	15.25	31,720	15.48	32,198
SUB-TOTAL	125	297,191	126	298,376
Shift Differential		29,664		29,664
TOTAL	125	326,855	126	328,040

FIRE
Budget Detail

A/C#	DESCRIPTION	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
4221					
1001	Wages	687,100	709,621	709,621	714,926
1002	Overtime	60,641	50,000	60,000	50,000
1003	Vacation & Sick Pay Off	13,082	20,000	15,000	20,000
1004	Holiday Comp	47,859	44,970	44,970	44,970
2001	F.I.C.A & M-Care	8,988	11,957	12,029	12,033
2002	Health Insurance	112,618	112,618	110,132	143,533
2003	Life Insurance	1,152	1,152	1,152	1,152
2004	Pension	91,799	95,492	95,492	95,492
2004	FPPA (Unfunded)	79,164	79,164	79,164	75,199
2006	Workers' Comp	31,452	52,248	78,468	80,000
3402	Contractual Services	6,834	7,100	9,950	11,000
4302	Building Maintenance	1,860	5,000	4,000	5,000
4305	Communication & Radio	975	2,000	1,000	2,000
4313	Equipment Repair	4,056	3,500	3,000	4,000
4340	Vehicle Repr & Maint	10,931	10,000	11,000	16,000
4341	Vehicle Gas & Diesel	11,843	9,000	11,000	12,000
5004	Clothing Allowance	5,700	5,700	5,700	5,700
5015	Hazmat	471	4,000	3,500	4,000
5017	Health & Fitness	800	1,300	1,000	2,000
5029	Telephone	3,670	4,500	4,400	4,500
5030	Training	8,675	10,000	8,000	10,000
5031	Travel & Mileage	174	1,500	700	1,500
5032	Utilities	18,885	20,000	19,000	21,000
6010	Copier Rental	1,260	1,300	1,260	1,300
6012	Dues & Subscriptions	770	2,000	1,000	1,500
6013	EMS Supplies	2,388	5,000	4,500	2,800
6014	Fire Prevention	3,817	4,000	4,000	4,000
6015	Firefighting Supplies	11,792	13,000	12,000	13,000
6016	Janitor Supplies & Maint	1,979	2,000	2,000	2,000
6023	Other Operating Exp	768	2,000	1,000	2,000
6032	Small Equipment	1,269	3,000	1,000	3,000
6035	Stationery & Forms	152	600	300	600
7101	Lease Principal	24,838	26,050	26,050	-
7102	Lease Interest	2,483	1,291	2,483	-
7201	Urban Interface Pumper	-	-	-	360,000
8901	Grants Exp/5% match-FEMA				
	Total Costs	1,260,247	1,321,063	1,343,871	1,726,206

2013 WAGE SCHEDULE

DEPARTMENT	2012 HOURLY	2012 ANNUAL	2013 HOURLY	2013 ANNUAL
<u>FIRE DEPARTMENT (5.82)</u>				
Chief		63,929		64,095
Captain	15.60	45,552	15.68	45,786
Captain	15.28	44,618	15.36	44,851
Captain	15.21	44,413	15.25	44,530
Captain	15.33	44,764	15.51	45,289
Captain	15.28	44,618	15.32	44,734
Captain	15.43	45,056	15.50	45,260
Engineer	13.48	39,362	14.17	41,376
Engineer	14.59	42,603	14.62	42,690
Engineer	14.34	41,873	14.38	41,990
Engineer	15.06	43,975	15.10	44,092
Engineer	14.24	41,581	14.55	42,486
Engineer	14.24	41,581	14.28	41,698
Fireman	13.77	40,208	13.81	40,325
Fireman	13.94	40,705	13.98	40,822
Fireman	14.31	41,785	14.35	41,902
SUB-TOTAL	220.10	706,621	221.86	711,926
Certifications		3,000		3,000
TOTAL	220.10	709,621	221.86	714,926

INSPECTION
Budget Detail

A/C#	DESCRIPTION	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
4241					
1001	Wages	48,660	54,728	54,728	56,433
1002	Overtime	-	-	-	-
2001	F.I.C.A & M-Care	3,566	4,187	4,187	4,317
2002	Health Insurance	7,237	5,855	7,272	9,351
2003	Life Insurance	72	72	72	72
2005	Retirement	1,359	1,642	1,642	1,693
2006	Workers' Comp	408	672	672	672
2007	Unemployment Ins	-	-	-	-
3402	Contract Services	-	1,000	1,000	1,000
4305	WiFi/Cellphone	-	500	500	1,000
4340	Vehicle Repr & Maint	140	500	500	750
4341	Vehicle Gasoline	1,409	1,750	1,750	1,850
5001	Advertising & Publications	60	150	150	150
5030	Training	1,912	2,000	2,000	2,000
5031	Travel & Mileage	631	750	750	950
6022	Code Books & Reference Mat	-	-	-	2,000
6023	Other Operating Exp	2,145	1,250	1,250	1,500
6032	Small Equipment	383	750	750	1,000
6034	Software Upgrades/Support	1,113	2,500	2,500	2,000
6035	Stationery & Forms	432	600	600	1,600
	Total Costs	69,527	78,906	80,323	88,338

2013 WAGE SCHEDULE

DEPARTMENT	2012 HOURLY	2012 ANNUAL	2013 HOURLY
<u>INSPECTION (1.09)</u>			
Building Inspector		45,415	
Secretary (.36)	10.00	6,933	14.34
TOTAL	10.00	52,348	14.34

ENGINEERING
Budget Detail

A/C#	DESCRIPTION	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
4312					
1001	Wages	81,824	89,690	89,690	91,478
1002	Overtime	251	1,200	1,200	1,200
1003	Vacation & Sick Pay Off	-	-	-	-
2001	F.I.C.A & M-Care	6,002	6,953	6,953	7,090
2002	Health Insurance	13,816	13,816	13,033	17,092
2003	Life Insurance	144	144	144	144
2005	Retirement	2,362	2,727	2,727	2,780
2006	Workers' Comp	468	756	756	756
3402	Contractual Services	-	10,000	-	5,000
4305	Communications & Radio	339	500	500	500
4313	Equipment Repair	71	1,000	-	100
4340	Vehicle Repr & Maint	1,085	2,000	2,000	2,000
4341	Vehicle Gas & Diesel	732	2,000	2,000	3,000
5030	Training	-	3,000	3,000	3,000
5031	Travel & Mileage	127	1,500	1,500	1,500
6003	Blueprint Supplies	817	2,000	1,500	1,500
6012	Dues & Subscriptions	1,963	3,000	3,000	3,000
	Other Operating Exp	1,711	1,322	1,322	1,322
6032	Small Equipment	6,010	4,000	4,630	2,000
6034	Software Upgrades	-	5,000	-	3,000
	Total Costs	117,723	150,608	133,955	146,462

2013 WAGE SCHEDULE

DEPARTMENT	2012 HOURLY	2012 ANNUAL	2013 HOURLY	2013 ANNUAL
<u>ENGINEERING (.70)</u>				
Engineering Technician	21.34	44,387	21.38	44,470
Civil Technician	17.78	36,982	17.82	37,066
Secretary (.36)	12.00	8,320	14.34	9,942
TOTAL	51.12	89,690	53.54	91,478

GENERAL MAINTENANCE
Budget Detail

A/C#	DESCRIPTION	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
4313					
1001	Wages	160,706	176,534	170,909	181,425
1002	Overtime	1,908	6,000	6,000	6,000
1003	Vacation & Sick Pay Off	5,748	5,000	5,000	5,000
2001	F.I.C.A & M-Care	14,001	14,400	13,962	14,774
2002	Health Insurance	15,153	31,020	12,817	16,639
2003	Life Insurance	240	288	288	288
2005	Retirement	5,633	5,647	5,475	5,794
2006	Workers' Comp	5,724	10,044	10,044	10,044
4302	Building Maintenance	2,804	2,000	2,000	2,000
4305	Communication & Radio	359	500	500	500
4313	Equipment Repair	-	500	300	500
4340	Vehicle Repr & Maint	708	3,000	2,000	3,000
4341	Vehicle Gas & Diesel	2,692	5,000	3,250	3,000
5004	Clothing Allowance	600	700	600	700
5005	Drycleaning	938	800	800	800
5029	Telephone	649	750	750	750
5030	Training	162	500	500	500
5031	Travel & Mileage	-	500	500	500
5032	Utilities	9,967	13,000	8,500	10,000
6016	Janitor Supplies & Maint	444	600	600	600
6022	Office Supplies	161	200	200	200
6023	Other Operating Exp	763	5,515	3,000	3,000
6028	Safety Equip/ment	285	1,000	500	100
6032	Small Equipment	-	6,500	6,000	2,000
6034	Software Upgrades	-	-	-	-
6036	Tool Replacement	452	1,000	500	8,000
7201	Capital Outlay	-	-	-	-
	Total Costs	230,099	290,998	254,995	276,114

2013 WAGE SCHEDULE

DEPARTMENT	2012 HOURLY	2012 ANNUAL	2013 HOURLY	2013 ANNUAL
<u>GENERAL MAINTENANCE</u>				
Public Works Director (.70)		21,510		25,000
Shop Supervisor (5.27)	20.19	41,995	20.53	42,702
Mechanic II (5.27)	17.23	35,838	17.17	35,714
Mechanic II (5.27)	16.95	35,256	17.01	35,381
Storekeeper/Mechanic Asst.	16.02	33,322	16.60	34,528
SUB-TOTAL	70.39	167,921	71.31	173,325
Pager Pay		8,100		8,100
TOTAL	70.39	176,021	71.31	181,425

STREET AND BRIDGE
Budget Detail

A/C#	DESCRIPTION	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
<u>4314</u>					
1001	Wages	378,994	398,366	378,746	403,964
1002	Overtime	12,723	15,000	15,000	15,000
1003	Vacation & Sick Pay Off	11,150	13,000	13,000	13,000
2001	F.I.C.A & M-Care	29,771	32,770	31,231	33,198
2002	Health Insurance	64,918	65,469	60,313	74,352
2003	Life Insurance	864	936	936	936
2005	Retirement	12,029	12,851	12,247	13,019
2006	Workers' Comp	33,132	53,946	53,946	53,946
4305	Communications & Radio	1,094	2,000	150	1,000
4314	Hot Plant Maint & Util	32,623	35,000	35,000	35,000
4334	Storm Drainage Maint	5,080	15,000	7,500	7,500
4340	Vehicle Repr & Maint	51,115	40,000	30,000	40,000
4341	Vehicle Gas & Diesel	41,556	35,000	35,000	35,000
5004	Clothing Allowance	1,500	2,000	1,500	2,000
5005	Drycleaning	2,474	2,000	1,600	2,000
5026	Public St. Lighting	262,966	280,000	263,000	265,000
5029	Telephone	1,962	2,000	1,500	1,000
5030	Training	35	2,000	150	2,000
5031	Travel & Mileage	30	2,500	1,000	1,500
5032	Utilities	2,037	3,000	2,000	2,500
6002	Asphalt & Gravel	64,827	100,000	5,000	50,000
6009	Construction Supplies	7,781	20,000	20,000	20,000
6012	Dues & Subscriptions	1,145	1,500	1,200	1,500
6020	Mosquito Control	-	5,000	-	5,000
6023	Other Operating Exp	2,576	4,000	3,000	3,500
6024	Paint & Signs	18,858	25,000	11,000	20,000
6028	Safety Equipment	1,655	1,500	300	1,000
6032	Small Equipment	4,599	3,000	750	3,000
6033	Snow Removal	19,528	30,000	25,000	30,000
7201	Machinery & Equipment	-			50,000
	Total Expenditures	1,067,021	1,202,838	1,010,069	1,185,915

2013 WAGE SCHEDULE

DEPARTMENT	2012 HOURLY	2012 ANNUAL	2013 HOURLY	2013 ANNUAL
<u>STREET AND BRIDGE</u>				
Public Works Director (.70)	-	21,940	-	25,000
Supervisor (1.09)	26.17	54,434	26.21	54,517
Equipment Operator I (16.27)	17.14	35,651	17.18	35,734
Equipment Operator II (12.16)	17.54	36,483	17.62	36,650
Equipment Operator II (12.16)	17.54	36,483	17.62	36,650
Equipment Operator II (12.16)	17.16	35,693	17.20	35,776
Equipment Operator II (12.16)	17.04	35,443	17.08	35,526
Maintenance Technician II (12.16)	15.22	31,658	15.26	31,741
Maintenance Technician II (12.16)	15.18	31,574	15.22	31,658
Maintenance Technician II (12.16)	14.91	31,013	14.91	31,013
Maintenance Technician II(12.16)	15.18	31,574	15.22	31,658
Maintenance Technician II (12.16)	-	-	-	-
Maintenance Technician II (12.16)	-	-	-	-
Secretary (.36)	12.00	8,320	14.34	9,942
SUB-TOTAL	185.08	390,266	187.86	395,864
Pager Pay		8,100		8,100
TOTAL	185.08	398,366	187.86	403,964

**GENERAL FUND - LANDFILL
DEPARTMENTAL BUDGET SUMMARY**

A/C#	DESCRIPTION	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
4315					
1001	Wages	120,596	131,773	118,439	135,082
1002	Overtime	5,616	7,000	7,000	7,000
1003	Vacation & Sick Pay Off	1,483	2,500	2,500	2,500
2001	F.I.C.A & M-Care	9,318	10,842	9,822	11,095
2002	Health Insurance	24,343	24,345	23,367	30,476
2003	Life Insurance	216	216	216	216
2005	Retirement	3,844	4,252	3,852	4,351
2006	Workers' Comp	6,612	12,204	12,204	12,204
3104	Solid Waste Fees	15,566	15,000	15,000	15,000
3402	Contractual Services	-	10,000	10,000	10,000
4305	Communications & Radio	564	1,000	1,000	1,000
4340	Vehicle Repr & Maint	31,926	35,000	35,000	35,000
4341	Vehicle Gas & Diesel	31,800	35,000	35,000	35,000
5004	Clothing Allowance	450	450	450	450
5005	Drycleaning shirt/purchas	623	650	650	650
5014	Grndwtr & Methane M	3,436	3,000	3,000	3,000
5029	Telephone	774	1,000	1,000	1,000
5030	Training	-	4,000	4,000	4,000
5031	Travel & Mileage	-	4,000	4,000	4,000
5032	Utilities	2,093	4,000	4,000	4,000
	Recycling	-	15,000	15,000	15,000
6009	Construction Supplies	-	10,000	10,000	10,000
6012	Dues & Subscriptions	263	300	300	300
6023	Other Operating Exp	2,831	2,537	2,537	2,537
6028	Safety Account	390	1,000	1,000	1,000
6032	Small Equipment	-	1,000	1,000	1,000
7201	Capital Outlay	-	-	-	-
	Tire Replacement	-	-	-	18,000
	Tarp System	-	-	-	35,000
8501	Bad Debts	1,189	-	-	-
	Total Costs	263,932	336,068	320,337	398,860

2013 WAGE SCHEDULE

DEPARTMENT	2012 HOURLY	2012 ANNUAL	2013 HOURLY	2013 ANNUAL
<u>LANDFILL OPERATION</u>				
Public Works Director (.70)		21,510		25,000
Eqpt Oprtr II (11.62)	16.88	35,110	16.92	35,194
Eqpt Oprtr II (11.62)	16.88	35,110	16.92	35,194
Gatekeeper (1.09)	15.15	31,512	15.19	31,595
SUB-TOTAL	48.91	123,243	49.03	126,982
Pager Pay		8,100		8,100
TOTAL	48.91	131,343	49.03	135,082

PARKS & BOULEVARDS
Budget Detail

A/C#	DESCRIPTION	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
<u>4512</u>					
1001	Wages	333,607	360,097	360,097	357,039
1002	Overtime	10,596	10,000	15,000	12,000
1003	Vacation & Sick Pay Off	6,499	5,000	8,500	7,000
2001	F.I.C.A & M-Care	26,210	28,798	29,448	28,870
2002	Health Insurance	49,238	50,879	33,150	42,266
2003	Life Insurance	702	792	792	792
2005	Retirement	10,637	11,253	11,508	11,281
2006	Workers' Comp	22,968	37,827	22,692	25,000
4302	Building Maintenance	903	2,000	2,000	2,000
4313	Equipment Repair	2,941	5,000	5,000	5,000
4340	Vehicle Repr & Maint	6,831	7,500	5,000	5,000
4340	Vehicle Gasoline & Diesel	18,666	16,000	16,000	16,000
5004	Clothing Allowance	1,500	1,350	1,350	1,350
5005	Drycleaning	1,932	1,500	1,500	1,500
5029	Telephone	1,302	1,000	1,000	1,000
5030	Training	35	500	500	500
5031	Travel & Mileage	15	500	500	500
5032	Parks Utilities	30,714	26,500	32,000	32,000
6016	Janitor Supplies & Maint	2,297	3,000	3,000	3,000
6023	Park Maint/other	18,765	Lottery		
7202	Building Purchase	-	30,000	-	-
	Total Costs	546,358	599,496	549,038	552,099

2013 WAGE SCHEDULE

DEPARTMENT	2012 HOURLY	2012 ANNUAL	2013 HOURLY	2013 ANNUAL
<u>PARKS AND BOULEVARDS (8.36)</u>				
Superintendent		51,591		51,674
Foreman	17.63	36,670	17.67	36,754
Maintenance Technician I	16.51	34,341	16.59	34,507
Maintenance Technician I	16.33	33,966	16.38	34,070
Maintenance Technician I	16.29	33,883	16.33	33,966
Maintenance Technician II	16.02	33,322	16.10	33,488
Maintenance Technician II	15.47	32,178	15.51	32,261
Maintenance Technician II	15.47	32,178	14.52	30,202
Maintenance Technician II	15.44	32,115	14.52	30,202
Maintenance Technician II	15.41	32,053	15.44	32,115
SUB-TOTAL	144.57	352,297	143.06	349,239
Pager Pay		7,800		7,800
TOTAL	144.57	360,097	143.06	357,039

SPORTS & RECREATION
Budget Detail

A/C#	DESCRIPTION	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
<u>4511</u>					
1001	Wages	235,947	272,352	258,330	273,844
1002	Overtime	3,502	5,000	3,000	5,000
1003	Vacation & Sick Pay Off	4,894	5,000	4,200	5,000
2001	F.I.C.A & M-Care	18,267	21,868	20,370	21,982
2002	Health Insurance	26,418	26,425	25,647	33,550
2003	Life Insurance	354	420	420	420
2005	Retirement	5,688	6,115	8,046	8,620
2006	Workers' Comp	15,480	26,436	17,160	17,160
2007	Unemployment	-	-	-	-
3402	Contract Serv-Youth	1,042	2,000	1,500	2,000
4302	Building Maintenance	1,215	8,000	2,500	8,000
4340	Vehicle Repr & Maint	694	3,000	1,002	3,000
4341	Vehicle Gasoline	2,885	3,500	2,666	3,500
5004	Clothing Allowance	750	800	750	800
5029	Telephone	3,332	3,500	3,290	3,500
5030	Training & Certication	1,211	1,500	500	1,000
5031	Travel & Mileage	766	1,500	200	1,500
6016	Janitor Supplies & Maint	1,596	3,000	3,421	3,500
6023	Other Operating Exp	4,451	4,790	3,753	5,000
6032	Small Equipment	2,404	1,500	1,500	1,500
8601	Swim Pool Operations	8,311		-	3,000
8602	Swim Pool Utilities	19,790	18,000	16,639	18,000
8603	Swim Pool Concessions	9,370	8,600	10,778	9,000
8701	Comm Cntr Operations	10,153	15,000	9,000	15,000
8702	Comm Cntr Utilities	28,395	28,000	32,715	30,000
8801	Old Timers Baseball	12,235	10,000	9,900	10,000
8802	Youth Basketball	8,239	9,000	7,952	9,000
8803	Youth Football	10,104	10,000	9,800	10,000
8804	Girls Softball	-	2,500	1,900	2,500
8805	Skate Park Trng Prog	-	1,000	-	1,000
8806	Wrestling Program	-	1,000	-	1,000
8808	Girls Volleyball	2,792	3,500	3,000	3,500
	Total Costs	440,286	503,306	459,940	510,876

2013 WAGE SCHEDULE

DEPARTMENT	2012 HOURLY	2012 ANNUAL	2013 HOURLY	2013 ANNUAL
<u>RECREATION DEPARTMENT (8.36)</u>				
Superintendent		51,066		51,149
Recreation Aide I	18.13	37,710	18.17	37,794
Recreation Aide II	13.46	27,997	13.50	28,080
Recreation Aide II	13.58	28,246	13.62	28,330
Maintenance Technician II	15.71	32,677	15.75	32,760
SUB-TOTAL	60.88	177,696	61.04	178,112
Pager Pay		8,100		8,100
TOTAL	60.88	185,796	61.04	186,212

SWIMMING POOL (5.92)

Assistant Pool Manager	9.00	5,760	9.00	5,760
Office	7.64	4,710	7.78	4,710
Office	7.64	4,710	7.78	4,710
Concession	7.64	4,890	7.78	4,979
Concession	7.64	4,890	7.78	4,979
Lifeguard	7.64	4,890	7.78	4,979
Lifeguard	7.64	4,890	7.78	4,979
Lifeguard	7.64	4,890	7.78	4,979
Lifeguard	7.64	4,890	7.78	4,979
Lifeguard	7.64	4,890	7.78	4,979
Lifeguard	7.64	4,890	7.78	4,979
Lifeguard	7.64	4,890	7.78	4,979
Lifeguard	7.64	4,890	7.78	4,979
Lifeguard - Part Time	7.64	2,445	7.78	2,490
Lifeguard - Part Time	7.64	2,445	7.78	2,490
Lifeguard - Part Time	7.64	2,445	7.78	2,490
Lifeguard - Part Time	7.64	2,445	7.78	2,490
SUB-TOTAL	131	73,856	133	74,931

2013 WAGE SCHEDULE

DEPARTMENT	2012 HOURLY	2012 ANNUAL	2013 HOURLY	2013 ANNUAL
<u>OLD TIMERS' BASEBALL PROGRAM (8.36)</u>				
Traveling Team Coach		1,400		1,400
Traveling Team Coach		1,400		1,400
Upper Division Coach		1,400		1,400
Upper Division Coach		1,400		1,400
Upper Division Asst. Coach		1,200		1,200
Upper Division Asst. Coach		1,200		1,200
Coach Pitch Head Coach		1,400		1,400
Coach Pitch Coach		1,100		1,100
Coach Pitch Coach		1,100		1,100
Coach Pitch Coach		1,100		1,100
SUB-TOTAL		12,700		12,700
TOTAL	192.120	272,352	194.52	273,844

CARNEGIE PUBLIC LIBRARY
REVENUES/EXPENDITURES AND FUND BALANCE
SUMMARY BY CATEGORY
BUDGET PERIOD: January 1 thru December 31, 2013

DESCRIPTION	2011 Actual	2012 PROJECTED	2013 BUDGET
<u>REVENUES</u>			
Grants & Contributions	30,723	17,304	6,400
Pro Rata Share - Property Tax	171,513	171,513	171,513
Las Animas County	8,000	8,000	8,000
Miscellaneous Revenues	4,727	17,015	8,475
Interest Income	407	150	125
Total Revenues	215,370	213,982	194,513
<u>EXPENDITURES</u>			
Personal Services	106,511	149,302	153,692
Supplies/Purchased Services	41,027	35,391	34,077
Maintenance/Utilities	20,467	24,546	28,260
Equipment/Technology	16,481	9,800	9,800
Grant Expense	19,450	14,000	8,000
Total Revenues	203,936	233,039	233,829
Revenues over (under) Expense	11,434	(19,057)	(39,316)
Beginning Fund Balance	77,551	88,985	69,928
Ending Fund Balance	88,985	69,928	30,612

CITY OF TRINIDAD CARNEGIE LIBRARY
REVENUE SUMMARY

REVEUE SOURCE	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
OPERATING REVENUES				
Erate Gov't Program	3,122	4,000	2,900	2,900
State Grants	16,586	-	13,304	200
Fines, Fees, etc.	1,917	2,000	3,500	2,000
Copy Charges & Misc Rev	2,062	2,000	7,000	2,500
Book Donations	6,730	4,000	3,345	3,500
History Room Donations	1,476	500	270	250
Other Grants & Donations	3,557	5,500	4,000	3,500
Las Animas County	8,000	12,000	8,000	8,000
Prorata share Property Tax	171,513	171,513	171,513	171,513
Interest Income	407	150	150	150
Total Revenue	215,370	201,663	213,982	194,513

CITY OF TRINIDAD CARNEGIE LIBRARY
BUDGET EXPENSE SUMMARY

A/C #	DESCRIPTION	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
<u>4550</u>	<u>GENERAL ADMINISTRATION</u>				
1001	Wages	80,721	110,305	110,305	108,809
2001	F.I.C.A./M-Care	6,061	8,438	8,438	8,324
2002	Health Insurance	17,763	18,807	12,662	24,206
2003	Life Insurance	216	252	252	252
2005	Retirement	1,750	2,200	2,200	3,264
2006	Workman's Comp	-	9,300	9,300	9,300
3402	Contractual Services	4,937	6,360	6,360	6,360
4302	Buildings & Maintenance	4,007	2,300	2,300	3,500
4402	Building Lease	2,300	6,000	6,000	6,000
5008	Equipment Technology	14,933	9,600	9,600	9,600
5021	Postage	572	600	600	600
5029	Telephone	2,202	2,400	2,400	2,400
5031	Travel & Training	690	1,000	1,600	800
5032	Utilities	12,170	12,000	12,000	12,337
6004	Books, Learning Aids	25,010	20,000	20,000	20,000
6010	Copier Expenses	2,772	3,677	3,677	3,677
6016	Janitorial Supplies	397	400	400	400
6021	Newspapers & Magazines	1,288	600	600	1,000
6022	Office Supplies	1,232	2,000	2,000	2,000
6023	Other Operating	1,667	300	300	300
6025	Program & Incidentals	1,074	300	400	1,200
6026	History Room Supplies	1,176	800	1,300	1,300
6032	Small Equipment	1,547	200	200	200
8901	Grant Expense	19,450	14,000	14,000	8,000
	Total Costs	203,936	231,839	226,895	233,829

2013 WAGE SCHEDULE

2013 WAGE SCHEDULE

DEPARTMENT	2012 HOURLY	2012 ANNUAL	2013 HOURLY	2013 ANNUAL	
LIBRARY					
Library Director	18.50	37,731	18.54	30,851	Besel
Assistant Library Director	8.95	18,616	10.00	16,640	Blake
Reference/Cataloging	8.95	18,616	9.29	9,662	Craig
Youth Services Librarian			10.00	10,400	Kilgroe
Aides- 20 hrs wk			7.64	7,946	Emerson
Aide -25.75 hrs wk			7.64	7,946	Ledoux
Computer Lab Aid - 15 hrs wk			7.64	5,959	vacant
Reference Librarian	9.29	19,323	9.33	19,406	Nall
Totals	17.90	74,963	44.57	108,809	

2013 POWER AND LIGHT BUDGET MESSAGE

The Power and Light Fund for the City of Trinidad provides for the generation and acquisition of electrical power and energy for distribution to the electrical customers within the City's electrical service area. Through membership in the Arkansas River Power Authority (ARPA), the City is able to realize the benefits of economy of scale through its generation and buy-back of wholesale electrical power for resale to the City's electrical customer base.

2013 POWER AND LIGHT FUND INCOME PROJECTION

Revenues are derived by the City's Power and Light Fund from the following categories:

I. OPERATING REVENUES

Charges for Service – the City assesses monthly charges for metered electrical service to its customers based upon an estimated rate schedule set out by ordinance. Charges assessed include residential and commercial customer service as well as separate metered service for customers using electrical energy for heating water. These categories represent the majority of the projected income for 2013 and reflect a slight decrease in the amount budgeted compared to 2012 projected.. The expected decrease in the purchased energy costs for sale to all customers reflects the projected increase in the energy costs for 2013.

II. OTHER REVENUES

Jobbing/Meter Connections – this category of revenues is derived from the connection and/or extension of electrical services for new customers or replacement services.

III. MISCELLANEOUS REVENUES

ARPA Fuel Reimbursement and O & M – under the City's Membership Agreement with the Arkansas River Power Authority, the City is reimbursed for 100% of its fuel expense (diesel and gas purchases) associated with its electrical power generation. In addition to the reimbursement for fuel expenses, the City also receives a reimbursement for operations and maintenance of its power plant at the rate of four and four-tenths mills per kilowatt-hour of electrical energy generated. This reimbursement slightly offsets the cost associated with maintaining the City's power plant equipment. The expectation of revenues in this category is negligible, and therefore are not shown.

Interest Income – The amount of interest income has continues to decrease due to slowing economy.

Other Revenues – This category accounts for revenues that may be realized as a result of installations for new customers both residential and commercial. Projection for 2013 reflects a slight increase.

CITY OF TRINIDAD POWER & LIGHT FUND
REVENUES/EXPENDITURES AND RETAINED EARNINGS
SUMMARY BY CATEGORY
BUDGET PERIOD: January 1 thru December 31, 2013

	2011 ACTUAL	2012 PROJECTED	2013 BUDGET
<u>REVENUES</u>			
Charges for Services	8,129,751	8,086,012	7,986,465
Interest Income	35,018	17,804	16,000
Other Revenues	51,287	62,598	64,870
Miscellaneous Revenues	47,301	16,714	13,000
Total Revenues	8,263,357	8,183,128	8,080,335
<u>EXPENDITURES</u>			
Operating Expenses	1,510,702	1,617,251	1,814,647
Power Purchases	6,240,849	5,945,849	5,900,000
Depreciation/Amortization	92,398	91,571	93,571
Bad Debts	48,588	40,000	50,000
Capital Outlay	-	30,560	40,000
Total Expenditures	7,892,537	7,725,231	7,898,218
<u>OTHER SOURCES AND USES OF FUNDS</u>			
Transfers out to General Fund	(358,788)	(371,758)	(371,758)
Total Other Sources and Uses	(358,788)	(371,758)	(371,758)
Revenues (under) over Expense	12,032	86,139	(189,641)
Capital Outlay	-	30,560	40,000
Retained Earnings - January 1	3,673,941	3,685,973	3,802,672
Retained Earnings - December 31	3,685,973	3,802,672	3,653,031

**CITY OF TRINIDAD POWER AND LIGHT FUND
BUDGET REVENUE SUMMARY**

** REVENUE SOURCE	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
<u>OPERATING REVENUES</u>				
Commercial Sales	3,904,754	3,932,964	3,901,783	3,802,236
Residential Sales	3,781,993	4,175,861	3,755,652	3,755,652
Water Heaters	38,168	43,700	37,950	37,950
Dusk to Dawn Sec Lites	131,296	122,210	127,287	127,287
Street Lighting	261,329	196,184	263,340	263,340
	8,117,541	8,470,919	8,086,012	7,986,465
<u>OTHER REVENUES</u>				
Meter Connect Fees	12,210	12,300	12,320	12,320
Miscellaneous Jobbing	4,609	3,000	1,728	3,000
Penalties	47,301	45,000	48,550	47,550
ARPA O&M Reimbursement	-	3,000	-	2,000
	64,120	63,300	62,598	64,870
<u>MISCELLANEOUS REVENUES</u>				
Interest Income	35,018	11,900	17,804	16,000
Miscellaneous	46,677	13,000	16,714	13,000
	81,695	24,900	34,518	29,000
 Total Revenue	 8,263,356	 8,559,119	 8,183,128	 8,080,335

**CITY OF TRINIDAD POWER AND LIGHT FUND
BUDGET EXPENSE SUMMARY**

A/C #	DESCRIPTION	2010 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
5200	<u>GENERAL ADMINISTRATION</u>				
1001	Wages	742,194	922,777	856,001	856,001
1002	Overtime	23,353	26,000	26,218	26,000
1003	Vacation & Sick Pay Off	118,744	50,000	33,430	35,000
1004	Holiday Comp.	12,067	13,000	12,234	13,000
2001	FICA & M-Care	67,064	77,663	71,245	71,407
2002	Health Insurance	100,553	100,553	98,351	127,562
2003	Life Insurance	1,158	1,300	1,152	1,152
2005	Retirement	26,985	30,369	27,836	27,900
2006	Workers' Comp	25,932	46,382	32,088	35,000
3301	Audit	7,105	7,200	8,465	8,500
3302	Legal Services	143,228	150,000	256,324	300,000
3303	Payroll Services	2,387	2,300	2,300	2,500
3402	Outside Contract Services	28,021	20,500	8,152	10,000
4305	Communications & Radio	339	1,700	250	1,000
4340	Vehicle Repr & Maint	594	500	420	500
4340	Gasoline & Diesel	212	500	210	500
5001	Advertising & Publications	225	500	175	350
5021	Postage	3,055	2,800	2,800	3,000
5025	Ins - Prop & Liab	54,296	56,816	54,540	57,000
5029	Telephone	4,228	4,000	4,122	5,000
5030	Training	35	8,000	9,748	12,000
5031	Travel & Mileage	1,219	500	2,624	2,700
5032	Utilities	2,951	2,600	3,126	4,000
6010	Photo Copier	445	6,000	800	800
6012	Dues & Subscriptions	5,374	5,500	5,500	5,800
6016	Janitor Supplies & Maint	2,383	2,400	2,400	2,500
6022	Supplies & Material	477	800	396	800
6023	Other Operating Exp	3,844	3,500	2,184	3,500
6032	Small Equipment	179	-	-	-
6034	Software Upgrades/Maint	955	-	400	400
6035	Stationery & Forms	1,343	500	1,500	1,500
8101	Depreciation	63,827	124,343	63,000	65,000
8102	Amortization Exp.	28,571	28,571	28,571	28,571
8201	GF - Transfer Out - PILOT	160,488	160,488	160,488	160,488
8202	GF - Transfer Out -Serv Reimb	198,300	198,300	198,300	198,300
8208	GF . Transfer Out - IT	-	12,970	12,970	12,970
8501	Bad Debts	48,588	100,000	40,000	50,000
9901	Capital Reserve	-	78,000	-	65,000
		1,880,719	2,247,332	2,028,321	2,195,701

**CITY OF TRINIDAD POWER AND LIGHT FUND
BUDGET EXPENSE SUMMARY**

A/C #	DESCRIPTION	2010 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
<u>5210</u>	<u>PURCHASED POWER & GENERATION EXPENSE</u>				
4312	Electric Exp Op	686	500	528	600
4330	Steam Exp Op	236	650	650	650
5012	Fuel	2,585	12,000	-	12,000
5022	Power Purchases	6,222,015	6,000,000	5,945,849	5,900,000
		6,225,523	6,013,150	5,947,027	5,913,250
<u>5220</u>	<u>POWER PLANT OPERATING EXPENSE</u>				
4301	Generator Maint Boiler	40	150	100	150
4312	Generator Maint Elect	1,445	9,000	1,240	1,500
4335	Generator Maint Structures	1,377	1,000	1,000	1,500
4340	Vehicle Repr & Maint	5,300	300	1,264	3,000
5004	Clothing Allowance	774	926	925	925
5005	Drycleaning	1,354	1,300	1,200	1,400
5032	Utilities	8,822	12,000	12,752	13,000
6016	Janitor Supplies & Maint	204	150	250	300
		19,316	24,826	18,731	21,775
<u>5230</u>	<u>GENERAL POWER PLANT EXPENSE</u>				
4323	Other Operating	258	300	230	300
		258	300	230	300
<u>5240</u>	<u>DISTRIBUTION OPERATING EXPENSE</u>				
4321	Meter Expense	1,373	4,000	4,000	4,000
4323	Other Operating	165	300	800	800
4325	Overhead Lines	54,347	20,000	15,000	20,000
4331	Street Lights	983	2,000	2,600	3,000
4339	Underground Lines	18,690	12,000	2,500	12,000
4340	Vehicle Repr & Maint	12,163	9,000	15,000	12,000
4341	Vehicle Gas & Diesel	19,817	18,000	19,800	20,000
6016	Janitor Supplies & Maint	831	600	850	850
6028	Safety Equipment	5,946	2,000	200	2,500
		114,314	67,900	60,750	75,150

**CITY OF TRINIDAD POWER AND LIGHT FUND
BUDGET EXPENSE SUMMARY**

A/C #	DESCRIPTION	2010 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
<u>5250</u>	<u>DISTRIBUTION SYSTEM MAINTENANCE EXPENSE</u>				
4321	Meters	691	2,000	500	2,000
4325	Overhead Lines	-	6,000	-	6,000
4326	PCB Storage & Disposal	-	500	-	500
4331	Street Light Signals	-	500	300	500
4335	Structures	-	100	-	100
4336	Transmission Lines	-	700	-	700
4339	Underground Lines	942	2,500	-	2,500
5004	Clothing Allowance	2,500	2,500	2,500	2,500
5032	Utilities	7,061	9,000	8,070	9,000
		11,194	23,800	11,370	23,800
<u>5260</u>	<u>CAPITAL OUTLAY & CONST</u>				
7201	Machinery & Equipment	-	-	-	40,000
7202	Other Improvements	-	65,000	30,560	-
		-	65,000	30,560	40,000
	TOTAL COSTS	8,251,324	8,442,308	8,096,989	8,269,976

**2013 WAGE SCHEDULE
POWER & LIGHT DEPARTMENT**

DEPARTMENT	2012 HOURLY	2012 ANNUAL	2013 HOURLY	2013 ANNUAL
<u>ADMINISTRATION (3.95)</u>				
Superintendent		70,075		0
SUB-TOTAL	0.00	70,075	0.00	0
<u>LINE CREW (3.95)</u>				
Line Supervisor/III	32.00	66,560	32.04	66,643
Assistant Line Supervisor/III	27.55	57,304	27.63	57,470
Journey Lineman/III	26.32	54,746	26.40	54,912
Journey Lineman/III	26.20	54,496	26.24	54,579
Electrical Systems Tech/III	23.22	48,298	23.26	48,381
Meter Serviceman/III	23.41	48,693	23.49	48,859
Lineman 4-Step III	25.49	53,019	25.53	53,102
Lineman 4-Step I	22.44	46,675	22.48	46,758
Storekeeper/Warehouse Mgr/III	21.55	44,824	21.59	44,907
Lineman 2-Step II	21.49	44,699	21.53	44,782
Electric Groundman	0.00	0	0.00	0
SUB-TOTAL	249.67	519,314	250.19	520,395
Pager Pay		8,300		8,300
TOTAL	249.67	527,614	250.19	528,695
<u>POWER PLANT (3.95)</u>				
Chief Engineer/III	28.26	58,781	28.26	58,781
Maintenance Mechanic/III	22.72	47,258	22.80	47,424
Operator/III	21.29	44,283	21.37	44,450
Operator/III	21.29	44,283	21.37	44,450
Operator/III	21.29	44,283	21.37	44,450
Operator/III	21.29	44,283	21.37	44,450
SUB-TOTAL	136.14	283,171	136.54	284,003
Shift Differential/Certification		42,000		43,303
	136.14	325,171	136.54	327,306
TOTAL	385.81	922,860	386.73	856,001

2013 CAPITAL OUTLAY SCHEDULE
POWER & LIGHT DEPARTMENT

Susbstation Transformer (Capital Reserve)	65,000
1/2 Ton Pickup - Meter Serviceman	40,000

2013 WATER FUND BUDGET MESSAGE

The City's water system provides for the storage and treatment of raw water utilizing North Lake as a primary source of water and Monument Lake as a secondary source of water transported to the Water Treatment Plant approximately 40 miles west of Trinidad. The treated water then flows into the delivery and distribution system of potable water throughout the City and a substantial part of the developed rural area outside the City. This service area extends east to the Department of Corrections and the Pinon Canyon Maneuver Site. There are over one hundred miles of pipe within the distribution system. The operations of the City's water treatment system are subject to the rules and regulations of the Colorado Department of Public Health and Environment.

The following describes the categories of revenues and expenditures for the operations of the City's water department for year 2013.

2012 WATER FUND INCOME PROJECTION

Revenues derived by the City's Water fund are realized from the following categories.

I. OPERATING REVENUES

Charges for Service - The City derives revenues for the water department from monthly charges to residential and commercial customers in the City as well as rural residential and commercial customers. Revenue is also derived from water associations and the Valdez rural water dispensing station. The charges are in accordance with the rate schedule adopted by City ordinance based upon monthly metered service. The expected revenues in 2013 are close to those for 2012.

II. OTHER REVENUES

Miscellaneous and Jobbing - These revenues are derived from the charges associated with actual system improvements such as main line extensions to serve new development. The projected revenue for 2013 is expected to be approximately the same or lower than 2012.

Plant Investment/Tapping Fees - These revenues are derived from the assessment of plant investment fees and tapping fees associated with new service lines taps on the distribution system. Revenues generated from new construction will be placed in a restricted fund for future needs, however, it is anticipated there will be a reduced revenue in this category due to fewer number of new construction permits being issued due to the down turn in the local economy.

III MISCELLANEOUS REVENUES

Augmentation Water Right Leases - The Water Fund realizes revenues from the lease of its raw water stored in Trinidad Lake as part of the M. & I. Water right storage decree for Trinidad Lake. These water leases currently provide augmentation water to the Cougar Canyon Golf Course development, Pioneer/XTO Gas Companies, the New Elk Coal Company, and other smaller users by individual contract.

Interest Income - Interest income for 2013 is projected to be about the same as 2012

North Lake Dam Rehabilitation Grant/Loan

The one item in the 2013 budget that is the most expensive and will require great attention is the of North Lake dam rehabilitation project. Repairs and improvements consisting of a new replacement spillway and reinforcement of the earthen dam have been mandated by the State Water Engineer's office. We were successful in obtaining a Colorado Water Conservation Board (CWCB) grant in the amount of \$739,235 which represents one-half of the \$1,478,470 project. The project was awarded to Sun Construction from Colorado Springs as a two phase project. The first phase was completed in November of 2012. The project is shut down for the winter months and phase 2 will resume in the spring time (April) of 2013.

SUMMARY OF REVENUES

Total revenues projected into the Water Fund for 2013 reflect a slight increase compared to 2012. Due to the down turn in the local economy, no significant new building permits have been issued, therefore water plant investment fees and tap fees have been greatly diminished.

EXPENDITURES**SUMMARY OF WATER FUND EXPENDITURES**

Expenditures in the Water Fund for 2013 are slightly higher than 2012. The single category most affecting the department will be the cost of the North Lake dam improvements. Included in the 2013 budget is the acquisition of a site for a new treatment plant below Trinidad Lake. Capital outlay for 2013 has been kept to a minimum due to budget constraints. It reflects a good deal of work to be accomplished in the coming year including a replacement bath house at the Monument Lake facilities. All other categories of expenditures projected for 2013 include expenses related to acquisition of water rights, water storage, water treatment, and water distribution.

CITY OF TRINIDAD WATER FUND
REVENUES/EXPENDITURES AND RETAINED EARNINGS
SUMMARY BY CATEGORY
BUDGET PERIOD: January 1 thru December 31, 2013

	2011 ACTUAL	2012 PROJECTED	2013 BUDGET
<u>REVENUES</u>			
Charges for Services	2,175,721	1,849,103	1,855,000
Interest Income	106,022	58,000	60,000
Other Revenue	61,042	85,593	203,500
Jobbing/Misc Revenue	341,713	60,229	59,500
North Lake Grant/Loan	-	118,157	621,078
Total Revenues	2,684,498	2,171,082	2,799,078
<u>EXPENDITURES</u>			
Operating Expenses	1,618,139	1,464,164	1,863,387
Depreciation	318,764	291,000	291,000
Bad Debts	8,559	10,271	24,000
Debt Principal	24,862	25,857	-
Capital Outlay	41,866	508,269	1,961,814
Total Expenditures	2,012,190	2,299,561	4,140,201
<u>OTHER SOURCES AND USES OF FUNDS</u>			
Transfer Out General Fund	(189,444)	(215,384)	(215,384)
Transfers Out Sewer Fund	(150,000)	(200,000)	(223,000)
Total Other Sources and Uses	(339,444)	(415,384)	(438,384)
Revenues (under) over expense	332,864	(543,863)	(1,779,507)
Capital Outlay/Debt Principle	66,728	534,126	1,961,814
Retained Earnings - January 1	18,609,244	19,008,836	18,999,099
Retained Earnings - December 31	19,008,836	18,999,099	19,181,406

CITY OF TRINIDAD WATER FUND
BUDGET REVENUE SUMMARY

** REVENUE SOURCE	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
<u>OPERATING REVENUES</u>				
Commercial Urban	478,239	450,000	369,559	370,000
Commercial Rural	629,527	565,000	578,299	580,000
Residential Urban	865,354	781,000	727,857	730,000
Residential Rural	193,881	240,000	173,388	175,000
	<u>2,167,001</u>	<u>2,036,000</u>	<u>1,849,103</u>	<u>1,855,000</u>
 <u>OTHER REVENUES</u>				
Meter Connect Fees	8,720	8,440	9,880	10,000
PIF/Tap Fees/jobbing	212,265	22,500	57,069	55,000
Water Leases	-	-	107,622	107,000
Penalties	25,219	8,800	23,746	24,000
Water Resale-Valdez Stn	41,133	35,000	62,502	62,500
	<u>287,337</u>	<u>74,740</u>	<u>260,819</u>	<u>258,500</u>
 NORTH LAKE GRANT	 -	 739,235	 118,157	 621,078
 <u>MISCELLANEOUS REVENUES</u>				
Interest Income	90,711	60,000	58,000	60,000
Miscellaneous Income	139,449	4,000	3,160	4,500
	<u>230,160</u>	<u>64,000</u>	<u>61,160</u>	<u>64,500</u>
 Total Revenue	 2,684,498	 2,913,975	 2,171,082	 2,799,078

**CITY OF TRINIDAD WATER FUND
BUDGET EXPENSE SUMMARY**

A/C #	DESCRIPTION	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
5300	<u>GENERAL ADMINISTRATION</u>				
1001	Wages	559,595	561,978	455,891	563,995
1002	Overtime	28,044	29,100	30,000	32,000
1003	Vacation & Sick Pay Off	15,497	13,386	14,000	15,000
2001	FICA & M-Care	44,366	46,391	38,379	46,890
2002	Health Insurance	105,266	111,582	98,026	130,746
2003	Life Insurance	858	967	1,000	1,000
2005	Retirement	18,163	18,134	14,997	18,330
2006	Workers' Comp	17,824	29,136	30,000	30,000
3106	Other Permit Fees	2,665	5,000	5,000	10,000
3301	Audit	4,414	4,500	5,444	5,500
3302	Legal Services (BLGK)	98,539	65,000	63,539	65,000
3303	Payroll	2,985	2,550	2,728	3,000
3401	Engr. Consulting (WWW)	64,209	35,000	69,463	70,000
3402	Outside Contract Services	8,099	9,700	8,152	10,000
4306	Conservancy Dist	38,568	36,041	36,041	36,041
4313	Equipment Repair	114	2,000	2,000	2,500
4316	Ditch Assessment	18,719	18,719	18,900	20,000
4340	Vehicle Repr & Maint	161	2,500	1,766	2,500
4341	Vehicle Gas & Diesel	997	1,000	934	1,000
5001	Advertising & Publication	247	1,000	369	750
5021	Postage	3,444	3,200	5,148	5,200
5025	Ins - Prop & liab	40,832	40,405	40,496	40,500
5029	Phone	13,792	11,100	10,427	11,000
5030	Training	4,131	5,000	1,680	5,000
5031	Travel	2,413	5,000	2,009	5,000
5032	Utilities	2,951	3,000	3,137	3,200
6010	Copier	628	610	595	600
6012	Dues & Subscriptions	377	250	450	450
6016	Janitor Supplies & Maint	2,383	2,350	2,351	2,350
6022	Office Supplies	964	1,500	643	1,500
6023	Other Operating Exp	1,282	2,597	2,140	2,600
6032	Small Equipment	259	1,440	1,440	1,440
6034	Software Upgrades	3,296	2,500	2,616	3,000
6035	Stationery & Forms	1,343	1,000	1,047	1,050
8101	Depreciation	318,764	291,000	291,000	291,000
8201	GF - Transfer Out - PILOT	60,984	60,984	60,984	60,984
8202	GF - Transfer Out - Service Reimb	128,460	128,460	128,460	128,460
8208	GF - Transfer Out - IT	-	25,940	25,940	25,940
8203	Transfer Out - Sewer	150,000	150,000	150,000	150,000
8203	Transfer Out - Sewer Capital Exp	-	-	-	23,000
8209	Transfer Out - Sewer (centrifuge)	-	50,000	50,000	50,000
8501	Bad Debts	8,559	24,000	10,271	24,000
		1,774,191	1,804,020	1,687,464	1,900,526

**CITY OF TRINIDAD WATER FUND
BUDGET EXPENSE SUMMARY**

A/C #	DESCRIPTION	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
<u>5310</u>	<u>TRANSMISSION STATION</u>				
4318	Main Regulating Station	1,287	10,000	1,000	10,000
4336	Tranmission Lines	4,848	30,000	3,897	30,000
4323	Other Operating-Valdez Stn	43,618	38,500	40,197	40,000
		49,753	78,500	45,094	80,000
<u>5320</u>	<u>DISTRIBUTION</u>				
4302	Building Maintenance	3,176	4,850	4,545	5,000
4305	Communication & Radio	6,538	5,500	4,866	5,000
4309	Dist Lines Exp	58,396	48,500	50,000	150,000
4321	Meters	41,344	24,250	14,500	24,250
4323	Other Operating	2,364	3,100	2,370	3,100
4333	Storage Tanks	7,762	6,600	9,800	15,000
4340	Vehicle Repr & Maint	16,787	19,400	11,533	19,400
4341	Vehicle Gas & Diesel	31,304	26,310	28,500	28,000
5004	Clothing Allowance	1,950	1,950	1,800	1,950
5005	Drycleaning Shirts	3,086	2,600	2,222	2,600
5010	Fire Hydrants	11,848	15,520	19,000	60,000
5021	Postage/Shipping	4	243	486	500
5032	Pump Station Utilities	137,727	133,000	129,000	120,000
6016	Janitor Supplies & Maint	505	500	668	750
6027	Suppl - Pump Stat	20,667	15,000	25,549	25,500
6032	Small Equipment	720		1,440	1,440
		344,179	307,323	306,279	462,490
<u>5330</u>	<u>MADRID CLORINATION SYSTEM</u>				
4302	Building Maintenance	-	1,000	500	1,000
4317	Chlorine Equipment	-	2,500	200	2,500
4321	Meters	-	3,000	-	3,000
4323	Other Operating Exp	381	1,000	318	1,000
		381	7,500	1,018	7,500
<u>5340</u>	<u>FILTRATION PLANT</u>				
4315	Household	2,709	9,700	3,000	5,000
4337	Treatment Plant	28,100	34,920	34,914	30,000
5032	Fuel/Heating	11,326	22,400	13,735	15,000
6005	Chemicals/Lab Sup	44,627	67,700	75,000	70,000
6032	Small Equipment	256	4,850	2,470	4,850
4701	Debt Service-Principal	24,862	25,857	25,857	-
4702	Debt Service- Interest	1,697	1,035	1,035	-
		113,577	166,462	156,011	124,850
<u>5350</u>	<u>NORTH LAKE</u>				
4308	Dam Repr & Maintenance	171	4,850	500	4,500
4311	Diversion Canal	305	12,280	500	12,280
4315	Household Mntnce/Repr	2,302	7,275	3,000	7,275
4327	Pipe Installation	-	2,910	-	2,000
5032	Utilities & Power	1,520	7,275	310	350
		4,298	34,590	4,310	26,405

**CITY OF TRINIDAD WATER FUND
BUDGET EXPENSE SUMMARY**

A/C #	DESCRIPTION	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
<u>5360</u>	<u>MONUMENT LAKE</u>				
4310	Distribution System	85	5,000	500	5,000
4337	Treatment Plant Mnt/Imprv	5,542	10,000	6,000	10,000
		<u>5,627</u>	<u>15,000</u>	<u>6,500</u>	<u>15,000</u>
<u>5370</u>	<u>CAPITAL OUTLAY & CONS'T</u>				
7201	Machinery & Equipment	5,923	70,000	5,000	64,500
7202	Other Improvements	19,709	125,200	60,000	12,000
7202	Mon Lake Bldgs Imprv		158,000	50,000	209,500
7205	Water Rights/Land Acquisition	-	100,000	-	100,000
8002	Filter Trt Plt Mnt Imprv		90,700	23,092	106,200
8004	No Lake Dam Imprv	33,997	1,865,600	370,177	1,219,614
8007	Water Trmt Plant (new)		300,000	-	250,000
		<u>59,629</u>	<u>2,709,500</u>	<u>508,269</u>	<u>1,961,814</u>
	TOTAL COSTS	2,351,634	5,122,895	2,714,945	4,578,585

**2012 WAGE SCHEDULE
WATER DEPARTMENT**

DEPARTMENT	2012 HOURLY	2012 ANNUAL	2013 HOURLY	2013 ANNUAL
ADMINISTRATION				
Superintendent 1/3 (4.17)		23,825		23,880
Secretary (.36)	20.83	14,442	20.87	14,470
SUB-TOTAL	20.83	38,267	20.87	38,350
WATER TREATMENT (4.17)				
'B' Filter Plant Operator	17.39	36,171	17.43	36,254
Snr. WTRTRTMT Oper 'A'	22.69	47,195	23.11	48,069
SUB-TOTAL	40.08	83,366	40.54	84,323
DISTRIBUTION SYSTEM (4.17)				
Foreman/Level III	26.48	55,078	26.56	55,245
Water Dist. Tech. III/A/Level III	22.49	46,779	22.57	46,946
Water Dist. Tech. II/C/Level III	21.34	44,387	21.38	44,470
Water Dist. Tech. I/Level III	20.43	42,494	20.47	42,578
Sr. Meter Serviceman/Level II	19.09	39,707	19.17	39,874
Rural Meter Serviceman/Level II	18.67	38,834	18.71	38,917
Skilled Laborer/Level II	16.37	34,050	16.41	34,133
Skilled Laborer	16.33	33,966	17.16	35,693
Laborer/Level I	15.79	32,843	15.83	32,926
Laborer	15.75	32,760	14.91	31,013
Laborer	15.07	31,346	15.11	31,429
SUB-TOTAL	207.81	432,245	208.28	433,222
Pager Pay		8,100		8,100
TOTAL	268.72	561,978	269.69	563,995

**2013 CAPITAL OUTLAY SCHEDULE
WATER DEPARTMENT**

MACHINERY & EQUIPMENT

One (1) 3/4 Ton 4 x 4 Pick up Truck w/Extended Cab	30,000	
One (1) 4 x 4 Pick up Truck (for North/Monument WTP & WWTP.	30,000	
4- Stroke Tamper	4,500	
TOTAL MACHINERY & EQUIPMENT:		64,500

OTHER IMPROVEMENTS

Water Shop Improvements		
PVC Pipe Storage Building 25'x 25' x 15' = 625 sq. ft. @\$10	12,000	
TOTAL OTHER IMPROVEMENTS:		12,000

<u>Replace Pump House Roof ML Trmt Plant</u>	5,000	
Electronic Control Components	10,000	
Pipe/Pump/Motor Replacements	15,000	
		30,000

Monument Lake Wastewater Treatment Plant:

Plant Improvements: Chemical Feeders, etc.	30,500	
Pipe/Pump/Motor Replacements	15,000	
		45,500

Monument Lake Park Area Improvements:

North Campground Restroom Facility	25,000	
Repair/Replace Water Valve Boxes/Manholes	5,000	
Roadway Improvements	4,000	
Bathhouse Design & Construction	100,000	
Building Improvements	15,000	
		134,000

Water Treatment Plant Improvements

Pipe/Pump/Motor Replacements	30,000	
Interior/Exterior Refurbishing	10,000	
Chlorine Feed Improvements (Manifold & Scrubber)	12,500	
Replace Backwash Valves and Actuators (three @\$3,200 ea.)	9,600	
Replace Effluent Valves and Actuators (three @\$3,200 ea.)	9,600	
Backwash Storage Tank (Inspection, Repairs & Fencing)	8,000	
Sedimentation Basins Repair	7,500	
		87,200

Water Filtration Plant Caretaker's House

Residence Upgrades	5,000	
North Lake Caretaker's House (replace furnace)	14,000	
		19,000

North Lake Dam/Water Shed/Improvements

Implement RJH Design and Repair / SEO Mandate (1,600,000)	1,202,100	
Replace Existing Outlet Valve	12,500	
North Fork Measuring Electronic Measuring Flumes	5,014	

TOTAL NORTH LAKE DAM/WATER SHED IMPROVEMENTS:		1,219,614
Water Rights Acquisition		
Purchase, Transfer & Adjudication	<u>100,000</u>	
TOTAL WATER RIGHTS ACQUISITION IMPROVEMENTS:		100,000
	Water Treatment Plant (New)	
Site/Land Acquisition (Wtr Trmt Plt (new)		<u>250,000</u>
TOTAL CAPITAL OUTLAY		1,961,814

2013 GAS FUND BUDGET MESSAGE

The City's natural gas system provides for the distribution of natural gas for residential and commercial customers throughout the City. Additionally, natural gas is also provided to the Department of Corrections and a large number of rural residential and commercial customers. The City's natural gas supply is currently acquired by contract from the National Public Gas Agency (NPGA). Purchased gas is then resold to the City's customers. The current term of the contract extends from April 1, 2009 ending on March 31, 2015. Operations of the City's natural gas distribution system are governed by rules and regulations established by the Federal Department of Transportation.

The following describes the categories of revenues and expenditures for the operations of the City's gas department for year 2013.

2013 GAS FUND INCOME PROJECTION

Revenues derived by the City's gas fund are realized from the following categories.

I. OPERATING REVENUES

Charges for Service - The City derives revenues for the Natural Gas Fund through the sale of natural gas to residential and commercial customers in accordance with rate structures set by City ordinance and the recently amended gas tariff. The tariff identifies three different categories for the monthly gas consumption charges including a basic metering and billing charge, a delivery (distribution) charge and the Gas Service Charge which is a pass-through of actual gas costs under the recently adopted tariff rate of \$0.4744 per CCF (100 cubic feet) of natural gas consumed. These charges represent the majority of revenues in the City's Natural Gas Fund. The operating revenues for 2013 are expected to be approximately the same as those in 2012 based upon anticipated gas sales for residential and commercial customers.

II. OTHER REVENUES

Plant Investment/Tapping Fees - These revenues are derived from the assessment of plant investment fees and tapping fees associated with new service lines and new housing starts. However, it is anticipated that new housing starts will be low due to the down turn in the economy, thus reducing income from this source.

Service Charges - The operating revenues for 2013 are projected to be approximately the same as year 2012. The revenue is derived from work efforts such as gas service and main line extensions and other improvements to the gas distribution system. The gas tariff identifies a set amount charged to the customer for operation and maintenance expenses under the heading of "delivery charge".

III. MISCELLANEOUS REVENUES

Interest Income - The amount of interest income for 2013 is projected to be approximately the same as 2012.

SUMMARY OF REVENUES

Total revenues projected into the Natural Gas Fund for 2013 will be approximately the same as those for 2012. However, the cost of gas purchases is projected to be slightly lower than 2012 due to the reduced cost of gas provided by our supplier. Revenues for the gas department are predicated upon actual consumption of gas throughout the coming year. A reduction in the gas tariff charges was realized and adopted by city council in November, 2012. The deferred gas expense (uncollected charges) are monitored on a monthly basis which is a factor in the tariff charges.

EXPENDITURES

SUMMARY OF NATURAL GAS FUND EXPENDITURES

Expenditures in the Natural Gas Fund for 2013 are slightly greater than 2012. The single category most affecting the department is the anticipated cost of natural gas purchases from the City's contract supplier, NPGA. Capital improvements expected to be undertaken in 2013 are similar to those of 2012 including planned improvements to the gas shop. Also planned is the acquisition of electronic gas meter transmitters which will allow the meter readers to quickly and accurately acquire gas meter reads in the field. This will be accomplished over several years, as there are more than 4,000 meters in the system.

CITY OF TRINIDAD GAS FUND
REVENUES/EXPENDITURES AND RETAINED EARNINGS
SUMMARY BY CATEGORY
BUDGET PERIOD: JANUARY 1 THRU DECEMBER 31, 2013

	2011 ACTUAL	2012 PROJECTED	2013 BUDGET
<u>REVENUES</u>			
Charges for Services	4,241,584	4,665,261	4,670,000
Other Revenues	82,773	44,732	37,400
Interest Income	15,605	3,195	6,400
Miscellaneous Revenue	22,357	3,541	2,600
Total Revenues	4,362,319	4,716,729	4,716,400
<u>EXPENDITURES</u>			
Operating Expenses	641,057	668,590	793,396
Gas Purchases	2,509,153	3,364,246	3,380,000
Depreciation	57,461	52,000	52,000
Bad Debts	13,438	40,000	40,000
Capital Outlay	59,701	3,000	170,400
Total Expenditures	3,280,810	4,127,836	4,435,796
<u>OTHER SOURCES AND USES OF FUNDS</u>			
Transfers Out-General Fund	(358,464)	(371,434)	(371,434)
Transfers Out-Sewer	(150,000)	(150,000)	(173,000)
Total Other Sources and Uses	(508,464)	(521,434)	(544,434)
Revenues (under) over expense	573,045	67,459	(263,830)
Capital Outlay	59,701	3,000	170,400
Retained Earnings - January 1	2,608,785	3,241,531	3,311,990
Retained Earnings - December 31	3,241,531	3,311,990	3,218,560

**CITY OF TRINIDAD GAS FUND
BUDGET REVENUE SUMMARY**

** REVENUE SOURCE	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
<u>OPERATING REVENUE</u>				
Commercial Sales	1,701,694	1,800,000	1,865,604	1,870,000
Residential Sales	2,539,889	2,740,000	2,799,657	2,800,000
	<u>4,241,584</u>	<u>4,540,000</u>	<u>4,665,261</u>	<u>4,670,000</u>
<u>OTHER REVENUE</u>				
Meter Connect Fees	13,980	12,905	14,456	14,000
Penalties	25,841	37,513	32,597	33,000
Miscellaneous Jobbing	42,951	40,241	13,690	14,000
	<u>82,773</u>	<u>90,659</u>	<u>60,743</u>	<u>61,000</u>
<u>MISCELLANEOUS REVENUE</u>				
Interest Income	15,605	11,743	11,720	11,000
Miscellaneous	22,358	2,888	1,686	2,600
	<u>37,963</u>	<u>14,631</u>	<u>13,406</u>	<u>13,600</u>
Total Revenue	4,362,319	4,645,290	4,739,410	4,744,600

**CITY OF TRINIDAD GAS FUND
BUDGET EXPENSE SUMMARY**

DESCRIPTION		2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
5400	<u>GENERAL ADMINISTRATION</u>				
1001	Wages	384,204	400,073	400,073	433,163
1002	Overtime	609	2,850	700	1,000
1003	Vacation & Sick Pay Off	13,009	10,189	14,936	14,000
2001	FICA & M-Care	30,071	30,927	31,905	34,388
2002	Health Insurance	58,554	58,554	57,027	77,881
2003	Life Insurance	720	980	792	792
2005	Retirement	12,101	12,393	12,471	13,445
2006	Worker's Comp	14,052	21,936	16,356	17,000
3301	Audit	6,096	7,125	5,611	6,000
3303	Payroll	2,984	3,000	3,000	3,000
3304	Legal	-	-	-	-
3402	Outside Contract Services	29,398	15,000	8,152	8,200
4313	Equipment Repair	-	2,000	0	1,000
4340	Vehicle Repair & Maintenance	-	-	500	1,000
4341	Gasoline & Diesel	82	-	960	1,000
4323	Other Operating Exp	-	2,200	100	500
5001	Legal Publications	414	600	200	350
5021	Postage & Shipping	2,937	2,800	3,900	3,400
5025	Ins - Prop & Liab	13,452	15,675	13,140	14,000
5029	Phone	2,908	3,100	2,742	2,988
5030	Training	1,396	3,000	500	1,500
5031	Travel & Mileage	1,125	3,000	525	1,500
5032	Utilities	11,189	14,000	11,878	12,000
6010	Photo Copier	628	600	595	600
6012	Dues & Subscriptions	100	250	0	250
6016	Janitorial Supplies	2,383	2,400	2,419	2,420
6022	Supplies & Materials	427	600	496	600
6023	Other Operating Exp	1,147	4,178	1,000	1,500
6032	Small Equipment	-	3,000	250	3,000
6034	Software Upgrades/Support	2,811	2,500	2,000	2,620
6035	Stationery & Forms	1,343	1,000	1,047	1,050
8101	Depreciation	57,461	52,000	52,000	52,000
8201	GF - Transfer Out - PILOT	132,024	132,024	132,024	132,024
8202	GF - Transfer Out - Service Reimb	226,440	226,440	226,440	226,440
8208	GF - Transfer Out - IT	-	12,970	12,970	12,970
8203	Sewer - Transfer Out	150,000	150,000	150,000	150,000
8203	Sewer - Transfer Out - Capital Exp	-	0	0	23,000
8501	Bad Debts	13,438	50,000	40,000	40,000
		1,173,502	1,247,364	1,206,709	1,296,581

**CITY OF TRINIDAD GAS FUND
BUDGET EXPENSE SUMMARY**

DESCRIPTION		2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
<u>5410</u>	<u>REGULATING STATIONS</u>				
4318	Main Regulating Station	-	8,075	1,500	8,000
4323	Other Operating Exp	-	9,500	500	9,500
		-	17,575	2,000	17,500
<u>5420</u>	<u>DISTRIBUTION MAINS</u>				
4302	Building Maintenance	2,607	3,000	2,448	6,000
4303	Cathodic Protection	-	5,000	1,000	5,000
4305	Communication & Radio	1,052	3,600	750	3,600
4309	Distribution Mains	11,074	26,000	26,000	37,500
4321	Meters	17,090	24,000	12,563	24,000
4323	Other Operating Exp	1,138	3,000	1,520	3,000
4327	Pipe installation	697	-	2,500	3,000
4328	Regulating Stations	725	3,000	500	3,000
4340	Vehicle Repr & Maint	4,423	7,600	6,500	4,500
4341	Vehicle Gas & Diesel	15,465	13,100	15,779	16,000
5004	Clothing Allowance	1,200	1,350	1,350	1,350
5005	Drycleaning	1,337	1,100	1,246	1,250
5023	Propane Plant	344	1,000	339	1,440
6016	Janitor Supplies & Maint	236	700	320	70
6032	Small Equipment	720		500	6,039
		58,108	92,450	73,315	115,749
<u>5430</u>	<u>GAS PURCHASES</u>				
5013	Purchases	2,839,218	2,617,557	2,600,000	2,880,000
	Gas Purchases - Deferred	(341,255)	485,212	764,246	500,000
		2,497,963	3,102,769	3,364,246	3,380,000
<u>5440</u>	<u>CAPITAL OUTLAY & CONS'T</u>				
7201	Machinery & Equipment	2,658	81,000	3,000	34,500
7202	Other Improvements	-	135,000	-	111,900
8009	Gas Shop Imprv	57,043	34,000	-	24,000
		59,701	250,000	3,000	170,400
Total Expenditures		3,789,275	4,710,158	4,649,270	4,980,230

DEPARTMENT	2012 HOURLY	2012 ANNUAL	2013 HOURLY	2013 ANNUAL
ADMINISTRATION				
Supt 1/3 (4.45)		23,723		23,880
Admin. Asst. 1/3 (.36)	20.83	14,442	20.87	14,470
SUBTOTAL	20.83	38,165	20.87	38,350
DISTRIBUTION SYSTEM (4.45)				
Foreman	26.42	54,954	26.46	55,037
Gas Dist. Tech. III/A/Welder	21.80	45,344	20.48	42,598
Meter Serviceman	21.96	45,677	22.00	45,760
Cathodic Protection Tech.	21.58	44,886	21.62	44,970
Gas Dist Tech II	20.56	42,765	20.60	42,848
Gas Dist Tech II	21.12	43,930	21.20	44,096
Gas Dist Tech I	19.61	40,789	19.65	40,872
Skilled Laborer	17.05	35,464	17.09	35,547
Laborer		0	16.82	34,986
Laborer		0		0
SUB-TOTAL	170.10	353,808	185.92	386,714
Pager Pay		8,100		8,100
TOTAL	190.93	400,073	206.79	433,163

**2013 CAPITAL OUTLAY SCHEDULE
GAS DEPARTMENT**

Machinery & Equipment

Snowplow for truck	\$6,500
Portable Air Compressor	<u>\$28,000</u>
	\$34,500

Other Improvements

Gas Pipe Storage Building (50' x 24' x \$75/sq. ft.)	\$60,000
Remote Read Gas Meters (500 meters @\$75 each)	\$37,500
Replace 600 ft. of bare steel pipe w/PE pipe @\$24/ft.)	\$14,400
Gas Shop Improvements	<u>\$24,000</u>
	\$135,900

TOTAL 2013 CAPITAL OUTLAY	\$306,300
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2013 SEWER FUND BUDGET MESSAGE

The sewer fund provides for the daily operations of the City's wastewater system including the waste water collection system and the wastewater treatment plant facilities. Operations of the sewer system are governed by the rules and regulations of the Colorado Department of Public Health and Environment. The following describes the categories of revenues and expenditures for the operations of the City's sewer department for year 2013.

2013 SEWER FUND INCOME PROJECTION

Revenues derived by the City's sewer fund are realized from the following categories:

I. OPERATING REVENUES

Charges for Service - The City assesses a monthly charge to each residential and commercial sewer customer based upon a rate schedule established by City ordinance. The monthly charges are based upon the metered volume of water consumption by the customer. This comprises the majority of revenues for the Sewer Fund. The rates were modified by ordinance in 1998 to accommodate payment of principle and interest charges for the expansion of the wastewater treatment plant. The projection of revenues in 2013 are based upon the current service charge structure. It is anticipated that a rate increase will have to be considered to meet continuing loan repayment obligations or the loan may have to be re-financed. Although operation and maintenance expenses were kept to a minimum in 2012, electrical energy costs are the single greatest O. & M. expense in the sewer department and will remain so in 2013. The Capital Improvements line item was slashed to zero for 2013, however, the need for capital improvements is becoming a necessity.

II. OTHER REVENUES

Plant Investment/Tapping Fees -

These revenues are derived from the assessment of plant investment fees and tapping fees associated with new service lines. It is anticipated that there will be a lesser number of new housing starts in 2013 due to the down turn in the economy there have been fewer housing starts which is reflected in the diminished revenue from PIF/Tapping fees. A Plant Investment Fee increase may have to be considered to help meet continuing loan repayment obligations and operation and maintenance expenses.

Jobbing/Miscellaneous - These revenues are derived from specific work efforts such as sewer collector line extensions and other improvements to the sewer collection system. This category of revenues is projected to be approximately the same as 2012. The sewer fund was highly dependent upon transfers of funds into the sewer fund from the water department and the gas department. There is no transfer of general funds to the waste water department in the 2013 budget.

SUMMARY OF REVENUES

The projection of total revenues into the City Sewer Fund for 2013 is anticipated to be approximately the same as 2011. A twenty-year loan in the amount of \$6,019,307 was acquired from the CRWDPA in 1999. The funds were utilized to accomplish a major treatment plant renovation and a south side collection pipeline system. Seven (7) years remain in the repayment obligation of the note. Monthly sewer service charges have been adequate to cover the 20 year note, but are not adequate to sustain the high cost of the Wastewater Treatment Facility. This reflected in the capital outlay portion of the 2013 budget.

CAPITAL OUTLAY AND CONSTRUCTION

The City was served in 2007 with a Notice of Violation and Cease and Desist Order for sanitary sewer overflow violations. As part of the compliance efforts, three lift stations were re-designed and re-constructed. The sources of funding were a \$440,000 DOLA grant and approximately \$100,000 in Economic Development funds. That project has been completed. Aeration basins and digester basins work efforts included retro-fitting of new air piping distribution systems which were completed in 2012. The work has been accomplished by plant personnel. Capital Improvements would have included the purchase of fleet vehicles (pick up trucks), a building to house the Jet-Vac which is a vital piece of equipment for the sewer collection department. Also included in the capital improvement budget was a secondary centrifuge which is extremely important to plant operations in the event of a failure of the initial centrifuge.

CITY OF TRINIDAD SEWER FUND
REVENUES/EXPENDITURES AND RETAINED EARNINGS
SUMMARY BY CATEGORY
BUDGET PERIOD: JANUARY 1 THRU DECEMBER 31, 2013

	2011 ACTUAL	2012 PROJECTED	2013 BUDGET
<u>REVENUES</u>			
Charges for Services	1,310,209	1,307,294	1,309,725
Other Revenue	40,079	52,306	54,500
Interest Income	8,233	5,767	5,800
Miscellaneous Income	7,601	3,000	3,000
Total Revenues	1,366,122	1,368,367	1,373,025
<u>EXPENDITURES</u>			
Operating Expenses	1,085,596	1,211,713	1,244,534
Depreciation & Amortization	266,181	250,000	208,000
Bad Debts	8,626	10,000	8,000
Interest Expense	133,229	127,221	116,548
Debt Principal	352,506	363,188	379,211
Capital Outlay	1,552	-	77,925
Total Expenditures	1,847,690	1,962,122	2,034,218
<u>OTHER SOURCES AND USES OF FUNDS</u>			
Transfer in from Water	150,000	200,000	223,000
Transfer in from Gas	150,000	150,000	173,000
Total Other Sources and Uses	300,000	350,000	396,000
Revenues Over (under) Expense	(181,568)	(243,755)	(265,193)
Capital Outlay/Debt Principal	354,058	363,188	457,136
Retained Earnings - January 1	4,393,271	4,565,761	4,685,194
Retained Earnings - December 31	4,565,761	4,685,194	4,877,137

**CITY OF TRINIDAD SEWER FUND
BUDGET REVENUE SUMMARY**

** REVENUE SOURCE	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
<u>OPERATING REVENUES</u>				
Commercial Service	367,773	344,860	365,764	356,200
Residential Service	942,436	958,427	941,530	953,525
	<u>1,310,209</u>	<u>1,303,287</u>	<u>1,307,294</u>	<u>1,309,725</u>
<u>OTHER REVENUES</u>				
Jobbing/Tap Fees	30,620	31,702	42,772	45,000
Penalties/Short Check Charges	9,459	8,334	9,534	9,500
	<u>40,079</u>	<u>40,036</u>	<u>52,306</u>	<u>54,500</u>
<u>MISCELLANEOUS REVENUE</u>				
Interest Income	8,233	4,124	5,767	5,800
Miscellaneous Income	7,601	4,487	3,000	3,000
	<u>15,834</u>	<u>8,611</u>	<u>8,767</u>	<u>8,800</u>
<u>OTHER SOURCES AND USES OF FUNDS</u>				
Transfer-in Water Fund	150,000	150,000	150,000	150,000
Transfer-in Water Fund (centrifuge)	-	50,000	50,000	50,000
Transfer-in Water Fund (capital expense)	-	-	-	23,000
Transfer-in Gas Fund	-	150,000	150,000	150,000
Transfer-in Gas Fund (capital expense)	-	-	-	23,000
	<u>150,000</u>	<u>350,000</u>	<u>350,000</u>	<u>396,000</u>
Total Revenues	1,516,122	1,701,934	1,718,367	1,769,025

**CITY OF TRINIDAD SEWER FUND
BUDGET EXPENSE SUMMARY**

A/C #	DESCRIPTION	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
5500	<u>GENERAL ADMINISTRATION</u>				
1001	Wages	433,176	442,225	458,128	458,128
1002	Overtime/Comp	17,450	13,026	12,631	13,000
1003	Vacation & Sick Pay Off	19,041	10,000	20,615	20,000
1004	Holiday Comp	14,837	14,544	16,370	16,370
2001	FICA & M-Care	36,381	35,806	38,842	38,824
2002	Health Insurance	59,212	59,212	60,106	78,295
2003	Life Insurance	648	654	654	654
2005	Retirement	14,731	14,394	15,273	15,225
2006	Worker's Comp	13,200	22,104	24,768	24,768
3106	Other Permit Fees	7,525	6,565	7,145	7,100
3301	Audit	1,963	1,964	2,095	2,100
3303	Payroll	2,089	2,100	1,885	2,000
3402	Outside Contract Services	2,041	2,600	6,812	6,800
4305	Communications & Radio	1,571	4,040	-	1,500
4402	Lease/Purchase (3 service trks)		35,000	-	-
5001	Advertising & Publications	216	500	125	200
5021	Postage & Shipping	1,881	1,500	2,360	2,400
5025	Ins - Prop & Liab	14,344	17,049	14,112	15,000
5029	Telephone	4,518	4,400	4,265	4,400
5030	Training & Certification	2,094	4,900	1,500	2,100
5031	Travel & Mileage	1,484	3,700	2,600	2,500
6010	Photo Copier	201	250	179	250
6012	Dues & Subscriptions	-	-	225	225
6016	Janitor Supplies & Maint	-	500	-	-
6022	Office Supplies	326	1,010	200	300
6023	Other Operating Exp	677	465	818	400
6035	Stationery & Forms	1,429	1,200	1,047	1,200
8101	Depreciation & Amortization	262,635	208,000	250,000	208,000
8102	Amortization Expense	3,545	3,545	3,545	3,545
8501	Bad Debts	8,626	22,000	10,000	8,000
9901	Capital Reserve - (centrifuge)	-	50,000	50,000	50,000
		925,842	983,253	1,006,301	983,284

**CITY OF TRINIDAD SEWER FUND
BUDGET EXPENSE SUMMARY**

A/C #	DESCRIPTION	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
<u>5510</u>	<u>SEWAGE TREATMENT</u>				
4302	Building Maintenance	26,389	2,500	28,372	25,000
4323	Other Operating Exp	1,895	4,000	2,500	2,500
4340	Vehicle Repr & Maint	12,743	8,150	12,572	12,600
4341	Vehicle Gas & Diesel	17,176	14,000	14,987	15,000
5004	Clothing Allowance	1,350	2,800	1,350	1,350
5005	Shirt Drycleaning	3,201	2,300	3,177	3,000
5032	Utilities	291,100	286,000	333,935	334,000
6005	Chemical & Lab Supplies	8,214	4,000	5,298	5,300
6008	Compressor Eq Supplies	1,916	4,000	500	2,000
6016	Janitor Supplies & Maint	1,146	1,200	800	1,000
		365,130	328,950	403,491	401,750
<u>5520</u>	<u>SEWAGE COLLECTION</u>				
4304	Collection System	33,934	32,000	27,509	35,000
4319	Manhole Replacement/Repai	1,465	10,000	2,412	2,500
4322	Monument Lake	9,781	10,000	5,000	5,000
4332	Lift Station Operation	24,252	30,000	27,000	33,000
		69,432	82,000	61,921	75,500
<u>5530</u>	<u>CAPITAL OUTLAY & CONST</u>				
7201	Machinery & Equipment	1,552	-	-	-
7202	Other Improvements	-	-	-	77,925
		1,552	-	-	77,925
<u>5540</u>	<u>DEBT SERVICE</u>				
4701	Loan Principal	352,506	352,506	363,188	379,211
4702	Loan Interest	133,229	137,519	127,221	116,548
		485,735	490,025	490,409	495,759
	Total Costs	1,847,690	1,884,228	1,962,122	2,034,218

**2013 WAGE SCHEDULE
SEWER DEPARTMENT**

DEPARTMENT	2012 HOURLY	2012 ANNUAL	2013 HOURLY	2013 ANNUAL
<u>ADMINISTRATION</u>				
Supt 1/3 (4.06)		24,302		23,880
Sectry 1/3 (.36)	20.83	14,442	20.87	14,470
SUB-TOTAL	20.83	38,744	20.87	38,350
<u>COLLECTION SYSTEM (4.06)</u>				
Foreman	23.91	49,733	23.99	49,899
Skilled Laborer W/Level III	16.93	35,214	16.93	35,214
Skilled Laborer Level I	17.90	37,232	17.94	37,315
Laborer	16.38	34,070	16.42	34,154
Temporary Laborer	14.87	15,465	14.87	15,465
SUB-TOTAL	89.99	171,714	90.15	172,047
<u>TREATMENT SYSTEM (4.06)</u>				
Foreman/'A'/Level III	27.14	56,451	27.22	56,618
A' Operator/Level III	22.38	46,550	22.42	46,634
C' Operator/Level III	20.51	42,661	20.55	42,744
C' Operator /Level III	20.59	42,827	20.63	42,910
D' Operator /Level III	20.47	42,578	20.51	42,661
	111.09	231,067	111.33	231,566
Pager Pay		8,262		8,262
Certification Adjustment		2,500		2,500
Shift Differential		5,402		5,402
	111.09	247,231	111.33	247,730
TOTAL	221.91	457,690	222.35	458,128

**2013 CAPITAL OUTLAY SCHEDULE
SEWER DEPARTMENT**

Buildings and Improvements

Roof Replacement Plant	\$8,000
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Mt. Carmel Convent Sewer Line	\$24,283
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Sewer4 backup claim - 206 Nona Ave	\$30,000
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WasterWater Plant sidewalk replacement	\$3,784
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Waster Water Plant dead tree removal	<u>\$5,500</u>
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Contingencies @10%	<u>\$6,358</u>
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TOTAL 2013 CAPITAL OUTLAY	\$77,925
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2013 SPECIAL FUNDS BUDGET MESSAGE

The following is a description of Special Funds budgeted by the City for 2013.

LOTTERY FUND

In 2005, a special revenue fund was created to account for the share of state lottery monies sent to the City of Trinidad. These funds are received quarterly. The 2013 projection of receipts is a 3% increase over 2012..

Expenditures are limited to those types allowed by statute, generally outdoor recreation. Acquisition, development, and maintenance of new conservation sites. Capital improvements or maintenance for recreational purposes on any public site. Maintenance of land, buildings, and other recreational facilities therefore.

Projected expenditures for 2013 include grandstand improvements at Kit Carson Park, equipment acquisition, citywide parks, swim pool and golf course maintenance. Funds have been budgeted for the Old Sopris Path Trail which includes a State grant of 38,019.

TOURISM FUND

This fund results from voter authorization of a three percent City lodging tax for the promotion of tourism. Expenditures are overseen by a City appointed tourism board. The budget is prepared by this Board and approved by City Council annually.

CITY OF TRINIDAD LOTTERY FUND
REVENUES/EXPENDITURES AND FUND BALANCE
SUMMARY BY CATEGORY
BUDGET PERIOD: January 1, 2012 thru December 31, 2013

	2011 ACTUAL	2012 PROJECTED	2013 BUDGET
<u>REVENUES</u>			
Lottery Income	83,956	85,000	86,000
Grants	-	-	24,519
Interest Income	181	125	100
Total Revenues	84,137	85,125	110,619
<u>EXPENDITURES</u>			
Buildings & Shelters -	45,000	24,500	35,000
Equipment Acquisition	10,562	7,866	27,000
Vehicle Maintenance		26,858	-
Maintenance Projects		68,327	115,019
Total Expenditures	55,562	127,551	177,019
 Revenues over (under) Expense	 28,575	 (42,426)	 (66,400)
Beginning Fund Balance - January 1	151,752	180,327	137,901
Ending Fund Balance - December 31	180,327	137,901	71,501

CITY OF TRINIDAD
LOTTERY FUND

BUDGET REVENUE SUMMARY

**** REVENUE SOURCE	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
Lottery Income	83,956	83,000	85,000	86,000
Grant - State Trails Program	-	-	-	24,519
Interest Income	181	100	125	100
Total Revenue	84,137	83,100	85,125	110,619

BUDGET EXPENSE SUMMARY

Acct#	DESCRIPTION	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
93-05	<u>Buildings & Shelters</u>				
	Golf Course Clubhouse	45,000	22,000	22,000	-
	Kit Carson Grandstand		20,000	2,500	35,000
93-10	<u>Equipment Acquisition</u>	9,902	20,000	7,866	27,000
	Shade Structures - pool - 15,000				
	P&B (2) Grade Mowers - 12,000				
93-21	Land Acquisition	-	20,000	-	-
93-17	Golf Course Maintenance	-	-	-	15,000
93-36	<u>Path & Trails Maintenance</u>	-	19,000	-	38,019
	Old Sopris Trail (includes grant \$\$)				
93-29	<u>Vehicle Purchase</u>	-	30,000	26,858	-
93-34	<u>Citywide Parks Maintenance</u>	9,791	42,000	28,000	42,000
93-41	<u>Playground Equip Purchase</u>	660	10,000	-	-
93-60	<u>Swim Pool Maintenance</u>	12,347	20,000	13,469	20,000
	Total Costs	77,700	203,000	100,693	177,019

CITY OF TRINIDAD TOURISM FUND
REVENUES/EXPENDITURES AND FUND BALANCE
SUMMARY BY CATEGORY
BUDGET PERIOD: January 1 thru December 31, 2013

	2011 ACTUAL	2012 PROJECTED	2013 BUDGET
<u>REVENUES:</u>			
Tourism Lodging Tax	210,930	200,000	210,000
Interest Income	76	77	75
Total Revenues	211,006	200,077	210,075
<u>EXPENDITURES</u>			
Advertising/Promotion	90,951	185,000	180,000
Billboards	37,057	25,000	25,000
Other Expense	88,431	93,600	88,400
Total Expenditures	216,439	303,600	293,400
Revenues over (under) Expense	(5,433)	(103,523)	(83,325)
Beginning Fund Balance - January 1	216,673	211,240	107,717
Ending Fund Balance - December 31	211,240	107,717	24,392

CITY OF TRINIDAD
TOURISM LODGING TAX FUND

BUDGET REVENUE SUMMARY

**** REVENUE SOURCE	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
Lodging Tax Receipts	210,930	180,000	200,000	210,000
Interest Income	52		52	50
Miscellaneous		50	25	25
Total Revenues	210,981	180,050	200,077	210,075

BUDGET EXPENSE SUMMARY

Acct#	DESCRIPTION	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
43-40	Trolley Mntnce & COG Shuttle	733	8,000	1,500	2,000
44-02	Rents/Storage	2,126	2,400	2,400	2,400
34-02	Contract Services-\$17,500/\$27,500		17,500	17,500	27,500
	Website Maintenance-\$5000/\$5000	-	5,000		
	Distribution/Lead Follow-up-\$10,000/\$10,00	-	-	-	-
	Trailer Operations-\$7,500/\$7,500	-	-	-	-
	Event Planner-\$00/\$5,000	-	-	-	-
50-01	Avertising/Promotion	90,951	180,000	185,000	180,000
50-02	Billboards	37,057	25,000	25,000	25,000
50-30	In-Service Training	349	1,000	1,000	1,500
50-34	Kiosks & Way-Finding Signage	44,536	5,000	6,200	35,000
72-02	Multi Model Transportation Ctr	-	10,000	-	-
89-01	Local Grant Expense	40,687	30,000	65,000	20,000
	Total Expenditures	216,439	283,900	303,600	293,400

2013 SPECIAL FUNDS BUDGET MESSAGE

CAPITAL PROJECTS FUND

This fund results from voter authorization of continuation of one percent of the City's sales tax for capital improvements. At the present rate of retail sales, that 1% yields approximately 1.2 million dollars. The 2013 budget projection reflects a 5% over 2011. actual. The 1% sales tax has been extended until the year 2014.

Various projects have been authorized for use of these funds in the past. Expenditures of these monies shall result from authorized capital improvement projects as determined by City Council for 2013.

CITY OF TRINIDAD CAPITAL PROJECTS FUND
REVENUES/EXPENDITURES AND FUND BALANCE
SUMMARY BY CATEGORY
BUDGET PERIOD: JANUARY 1 THRU DECEMBER 31, 2013

	2011 ACTUAL	2012 PROJECTED	2013 BUDGET
<u>REVENUES</u>			
Sales Taxes	1,223,326	1,260,026	1,291,527
Capital Grants	128,141	46,211	1,084,897
Contributions	82,273	500	3,500
Interest Income	12,945	6,000	5,000
Total Revenues	1,446,685	1,312,737	2,384,924
<u>EXPENDITURES</u>			
Land Acquisition	972	-	525,112
Municipal Buildings	462,011	467,421	956,201
Street Improvements	548,818	736,509	1,201,317
Parks and Recreation	142,354	15,988	390,481
Demolition/Miscellaneous	12,654	34,979	1,180,708
Total Expenditures	1,166,809	1,254,898	4,253,819
Revenues Over (Under) Expense	279,876	57,839	(1,868,895)
Beginning Fund Balance - January 1	1,828,711	2,108,587	2,166,426
Ending Fund Balance - December 31	2,108,587	2,166,426	297,531

CITY OF TRINIDAD
CAPITAL PROJECTS FUND
BUDGET REVENUE DETAIL

REVENUE SOURCE	2011 ACTUAL	2012 BUDGET	2012 PROJECTED	2013 BUDGET
Sales Tax Receipts	1,223,326	1,239,495	1,260,026	1,291,527
State Grants	128,141	-	-	1,084,897
CDOT Downtown Grant	-	350,000	46,211	-
Other Contributions	82,273	-	500	3,500
Interest Income	12,945	5,000	6,000	5,000
Total Revenues	1,446,685	1,594,495	1,312,737	2,384,924

**CITY OF TRINIDAD
CAPITAL PROJECTS
BUDGET EXPENSE DETAIL**

Acct#	PROJECT	2012 Budget	2012 Projected Expense	2013 BUDGET					Total Budget
				Est Reapprop	Adj Transfers	Grants	New Approp		
<u>901 LAND</u>									
7301	Acquistion	344,232		266,712					266,712
	*Boulevard Addition Nature Park	-		77,520		180,880			258,400
		344,232	-	344,232	-	180,880	-		525,112
<u>902 MUNICIPAL BUILDINGS</u>									
7410	City Garage Rehabilitation	309,415	-	309,415	-	-	-		309,415
7420	Community Cntr Bldg/Lot Imprv	45,250	-	45,250	-	-	-		45,250
7422	Community Cntr Irrigation	8,050	-	8,050	-	-	-		8,050
7440	Renovation Municipal Buildings	450,078	400,000	50,078	-	312,779	115,852		478,709
7476	*Water Works Bldg Rehab	68,198	67,421	777	-	34,300	14,700		49,777
		880,991	467,421	413,570	-	347,079	130,552		891,201
<u>903 STREET IMPROVEMENTS</u>									
7501	Brick St Renovation (Courthouse)	115,000	-	115,000	-	-	-		115,000
7505	City Wide Paving & Seal Coating	600,000	600,000	-	-	-	600,000		600,000
7515	City Wide Storm Drainage	91,566	-	91,566	-	-	-		91,566
7530	56 Flag Memorial	134,583	136,509	-	-	-	-		-
	Way Finding Signage-Priority I				-	-	95,500		95,500
	*Way Finding Signage-Match 2&3				3,500	224,438	71,313		299,251
		941,149	736,509	206,566	3,500	224,438	766,813		1,201,317
<u>904 PARKS & RECREATION</u>									
7615	Citywide Tree Program	7,789	2,310	5,479			-		5,479
7616	Citywide Tree Migitation	158,761		158,761					158,761
7641	Veteran's Park Improvements	44,696	455	44,241					44,241
7643	Monument Lake	13,223	13,223	-			157,000		157,000
7665	Trail Drainage/Access Comrl Street	25,000		25,000					25,000
		249,469	15,988	233,481	-	-	157,000		390,481
<u>905 MISCELLANEOUS</u>									
7901	Demolition of Dangerous bldgs	164,396	34,979	129,417					129,417
7903	CDOT Downtown Improvements	500,000		500,000			51,292		551,292
7905	Downtown Improvements	150,000		150,000					150,000
7920	Landfill Deficiency Compliance	-	-	-	-	-	65,000		65,000
	*Regional Interpretive Signage	-	-	-	-	332,500	17,500		350,000
	Total Miscellaneous	814,396	34,979	779,417	-	332,500	133,792		1,245,709
<hr/>									
TOTAL COSTS		3,230,237	1,254,898	1,977,265	3,500	1,084,897	1,188,157		4,253,819

Note: *Grants are proposed not approved

2013 - SUPPLEMENTAL LEASE PURCHASE SCHEDULE

FUND	DESCRIPTION	Balance 12/31/2012	2013 Payment Obligation	Maximum Payment Liability	Term Of Liability (mos)
PERSONAL PROPERTY					
General Fund	Police Vehicles	119,899	28,461	91,438	36
	TOTALS	119,899	28,461	91,438	36